

NORTHPORT CITY COUNCIL MEETING
MONDAY, JANUARY 23, 2023
5:30 PM

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. PRESENTATIONS

6. APPROVAL OF THE AGENDA

7. VISITORS TO ADDRESS THE COUNCIL

8. UNFINISHED BUSINESS

a. Ordinances and Resolutions of a Permanent Nature

9. NEW BUSINESS

a. Ordinances and Resolutions of a Permanent Nature

1. Ordinance Adopting the 2023 Water & Sewer Capital Budget - Darren McGee
2. Ordinance Adopting the 2023 General Fund Capital Projects Budget - Darren McGee

b. Resolutions of a Temporary Nature

1. Resolution for Zoning Board of Adjustment Appointment - Julie Ramm
2. Resolution for Zoning Board of Adjustment Appointment - Julie Ramm
3. Resolution Declaring Certain Vehicles Surplus and Authorizing their Disposal - Gerald Burton
4. Resolution Allocating 2023 Northport First Funds to General Fund Reserves - Darren McGee
5. Resolution Authorizing the Mayor to Enter an Agreement With LeCroy Richardson for FY2022 Audit - Darren McGee
6. Resolution Authorizing the City Administrator to Execute an Amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69 - Tera Tubbs
7. Resolution engaging underwriter and bond counsel with respect to General Obligations Warrants, Series 2023, for the City of Northport - Glenda Webb
8. Resolution to Pay Remaining Water & Sewer Interfund Loan - Darren McGee
9. Resolution for Water & Sewer Reserve to be Fifteen Percent - Darren McGee
10. Resolution Authorizing City Administrator for Payment for 2023-2024 Workers Compensation Premium - Joseph Rose

c. Consent Agenda

1. Minutes, January 9, 2023, Regular Meeting -
2. Bill Listing - Glenda Webb
3. PO Requisition - Renewal of Supersedeas Bond pertaining to Condemnation of Property for the Hwy. 69/UCR Realignment Project, \$11,900.00 - Ron Davis
4. Purchase Requisition - Metro Jail Bill, \$49,912.50 - Gerald Burton
5. 2023 Lease Payment to Northport Properties LLC - \$19,200. - Glenda Webb
6. 2023 Bridge Inspections Cost Estimate - Tera Tubbs
7. Purchase Requisition - Annual Maintenance Contract for PD Chiller - Brooke Starnes
8. Purchase Requisition - Flow Monitoring at Pump Station # 1, CSL Services, \$8,770.00 - UT - John Webb
9. Purchase Requisition - Water Grade I & IV Certification Training, Water Girl Consulting, \$9,000.00 - UT

- John Webb

10. Purchase Requisition - Paint for Fire Hydrants, The Paint Spot, \$7,285.30 - UT - John Webb

10. REPORTS OF SPECIAL COMMITTEES OF COUNCIL

11. PUBLIC HEARINGS

a. Engineering

b. Legal Department

1. Resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located at 1419 6th Street - Parcel No. 63-31-05-15-3-009-001.000 - Ron Davis
2. Resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located on Applewood Drive - Parcel No. 63-20-09-32-3-005-001.006 - Ron Davis
3. Resolution fixing the cost of nuisance debris abatement and authorizing the filing of a lien for property located at 2316 9th Street - Parcel No. 63-31-05-16-4-002-005.000 - Ron Davis

c. Planning Inspections Department

d. Police Department

1. Puff Stuff Outlet, LLC alcohol approval - Gerald Burton

12. CITY ADMINISTRATOR'S BUSINESS

13. DEPARTMENTAL BUSINESS

14. MAYOR & COUNCIL MEMBER'S BUSINESS

15. EXECUTIVE SESSION

16. ADJOURNMENT



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.a.1.

MEETING DATE: January 23, 2023

SUBJECT: Ordinance Adopting the 2023 Water & Sewer Capital Budget

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This ordinance is to approve the FY2023 Water & Sewer Capital Budget. This budget will be for a twelve (12) month period, from October 1, 2022 until September 30, 2023.

Recommendation:

It is recommended that this ordinance be adopted.

Funding Source/GL Code:

GL Code No. Amount: \$

Motion for Consideration:

I move the adoption of the ordinance adopting the fiscal year 2023 Water & Sewer Capital Fund Budget.

ORDINANCE NO. 23-

ORDINANCE ADOPTING THE FY 2023 WATER & SEWER CAPITAL BUDGET

WHEREAS, Ordinance No. 687 requires the City Council of the City of Northport to adopt a budget by Resolution for each fiscal year; and,

WHEREAS, said Ordinance requires that said budget encompass all funds for which operational or capital expenditures are made; and,

WHEREAS, said Ordinance requires that the adopted budget set forth all anticipated expenditures; and,

WHEREAS, said Ordinance requires that the budget be balanced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama, that the budget attached hereto and incorporated herein by reference shall be and, hereby, is declared the Water & Sewer Capital Budget for the City of Northport for the 2023 Fiscal year beginning October 01, 2022 and ending September 30, 2023.

RESOLVED AND DONE this 23rd day of January 2023.

**THE CITY COUNCIL OF THE
CITY OF NORTHPORT**

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator-Clerk

Reading: January 23, 2023
Motion By:
Second By:

2023 CAPITAL BUDGET RECOMMENDATION WATER & SEWER	
Proposed Project	2023 Funding
Equipment and Departmental Capital Expenses (2 F150 trucks)	\$ 25,000.00
Equipment and Departmental Capital Expenses - 1 Mini-Excavator	\$ 85,000.00
WWTP Outfall enhancement to Black Warrior - permit/Design/easements	\$ 125,000.00
I & I on PS 3 gravity area	\$ 10,000.00
Sewer Flow monitoring	\$ 50,000.00
WWTP Headworks grit process rehabilitation	\$ 400,000.00
Lead Copper Rule - Ph 1	\$ 200,000.00
Jackson Water Tank Rehabilitation	\$ 400,000.00
In-Place Rehab to lines and manholes - Ph 2	\$ 100,000.00
Clearing ROW's - Ph 2	\$ 100,000.00
Water Plant Master Plan- Ph 1	\$ 10,000.00
Wastewater Plant Master Plan- Ph 1	\$ 10,000.00
ARPA WWTP - sludge management	\$ 1,200,000.00
Total	\$ 2,715,000.00
2022 Revisions	\$ (640,000.00)
Total 2023 Funds	\$ 2,075,000.00

Rev. 1-17-2023



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.a.2.

MEETING DATE: January 23, 2023

SUBJECT: Ordinance Adopting the 2023 General Fund Capital Projects Budget

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This ordinance is to approve the FY2023 General Fund Capital Budget. This budget will be for a twelve (12) month period, from October 01, 2022 until September 30, 2023.

Recommendation:

It is recommended that this ordinance be adopted.

Funding Source/GL Code:

GL Code No. Amount: \$

Motion for Consideration:

I move the adoption of the ordinance adopting the fiscal year 2023 General Fund Capital Budget.

ORDINANCE NO. 23-

ORDINANCE ADOPTING THE FY 2023 GENERAL FUND CAPITAL BUDGET

WHEREAS, Ordinance No. 687 requires the City Council of the City of Northport to adopt a budget by Resolution for each fiscal year; and,

WHEREAS, said Ordinance requires that said budget encompass all funds for which operational or capital expenditures are made; and,

WHEREAS, said Ordinance requires that the adopted budget set forth all anticipated expenditures; and,

WHEREAS, said Ordinance requires that the budget be balanced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama, that the budget attached hereto and incorporated herein by reference shall be and, hereby, is declared the General Fund Capital Budget for the City of Northport for the 2023 Fiscal year beginning October 01, 2022 and ending September 30, 2023.

RESOLVED AND DONE this 23rd day of January 2023.

**THE CITY COUNCIL OF THE
CITY OF NORTHPORT**

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator-Clerk

Reading: January 23, 2023
Motion By:
Second By:

2023 CAPITAL PROJECTS RECOMMENDATION

Proposed Projects	Department	General Fund Proposed	Gas Tax Fund Proposed	Alabama Trust Fund Proposed	Court Revenue Proposed	Surplus Revenue Proposed	2023 Total
City Hall Fence Repair	Administration	\$ 17,000					\$ 17,000
Paint Courtroom	Court				\$ 10,000		\$ 10,000
2023 Resurfacing	Engineering		\$ 750,000				\$ 750,000
Truck for Engineering Inspections	Engineering	\$ 35,000					\$ 35,000
Engine 3 Replacement	Fire	\$ 600,000					\$ 600,000
Fire Admin Vehicle	Fire	\$ 40,000					\$ 40,000
Holmotro Extrication Tools	Fire	\$ 23,946					\$ 23,946
Technical Rescue Equipment	Fire					\$ 10,000	\$ 10,000
Rescue truck replacement	Fire	\$ 300,000					\$ 300,000
Demo and replace cabinets & countertops (2 stations)	Fire					\$ 20,000	\$ 20,000
Spillman Server Project	IT	\$ 250,000					\$ 250,000
Desktop MFA RFID Project	IT	\$ 40,000					\$ 40,000
New Nutanix Node	IT	\$ 35,000					\$ 35,000
Software for legal files	Legal	\$ 15,000					\$ 15,000
Mid-size SUV for Field Operations - Planning	Planning	\$ 35,000					\$ 35,000
Truck for Field Operations - Planning	Planning	\$ 35,000					\$ 35,000
Patrol Cars (5)	Police	\$ 238,481					\$ 238,481
Traffic Sign (Message Trailer)	Police	\$ 16,805					\$ 16,805
HVAC for Public Safety Building	Police	\$ 250,000					\$ 250,000
NPD Car Radios (2)	Police					\$ 14,000	\$ 14,000
NPD Additional Flock Cameras (2)	Police	\$ 5,500					\$ 5,500
NPD Training Room Equipment	Police					\$ 10,000	\$ 10,000
Garbage Truck	Public Works	\$ 260,000					\$ 260,000
Public Works Pickup Trucks (5)	Public Works	\$ 225,000					\$ 225,000
Two (2) Zero Turn Mowers	Public Works	\$ 37,000					\$ 37,000
Public Works Building Remodel	Public Works	\$ 900,000		\$ 1,000,000			\$ 1,900,000
Shed Extension	Public Works	\$ 185,000					\$ 185,000
Pipe Camera	Public Works	\$ 53,000					\$ 53,000
AC Recovery/Recycling Machine	Public Works	\$ 8,500					\$ 8,500
Traffic Counters	Public Works	\$ 9,500					\$ 9,500
Paint Train Depot	Public Works	\$ 50,000					\$ 50,000
Banners - Downtown	Public Works	\$ 15,000					\$ 15,000
Corrugated Metal Pipe Rehab	Public Works	\$ 250,000					\$ 250,000
Keys	Public Works	\$ 10,000					\$ 10,000
Total Recommendations		\$ 3,939,732	\$ 750,000	\$ 1,000,000	\$ 10,000	\$ 54,000	\$ 5,753,732

Rev. 1-17-2023



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.1.

MEETING DATE: January 23, 2023

SUBJECT: Resolution for Zoning Board of Adjustment Appointment

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Morgan Williams

Approved By: Julie Ramm

Summary:

The position on the Zoning Board of Adjustment expired in December 2022. Kevin Shobe is being recommended to be re-appointed to serve a term January 1, 2023 through December 31, 2025.

Recommendation:

Approve the re-appointment of Kevin Shobe to the Zoning Board of Adjustments.

Funding Source/GL Code:

Motion for Consideration:

I move to adopt the resolution appointing Kevin Shobe as a regular member of the Zoning Board of Adjustment. Mr. Shobe's term will expire in December of 2025.

RESOLUTION NO. _____

RESOLUTION MAKING AN APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, there is a vacancy on the Zoning Board of Adjustment; and

WHEREAS, Mr. Kevin Shobe has expressed an interest in serving the City as a member of the Zoning Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama, that Mr. Kevin Shobe be appointed to the Zoning Board of Adjustment to serve as a regular member. His term will expire at the end of December 2025.

RESOLVED AND DONE this ____ day of _____, 2023.

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.2.

MEETING DATE: January 23, 2023

SUBJECT: Resolution for Zoning Board of Adjustment Appointment

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Morgan Williams

Approved By: Julie Ramm

Summary:

The position on the Zoning Board of Adjustment expired in December 2022. Jon Garner is being recommended to be re-appointed to serve a term January 1, 2023 through December 31, 2025.

Recommendation:

Approve the re-appointment of Jon Garner to the Zoning Board of Adjustments.

Funding Source/GL Code:

Motion for Consideration:

I move to adopt the resolution appointing Jon Garner as a regular member of the Zoning Board of Adjustment. Mr. Garner's term will expire in December of 2025.

RESOLUTION NO. _____

RESOLUTION MAKING AN APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, there is a vacancy on the Zoning Board of Adjustment; and

WHEREAS, Mr. Jon Garner has expressed an interest in serving the City as a member of the Zoning Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama, that Mr. Jon Garner be appointed to the Zoning Board of Adjustment to serve as a regular member. His term will expire at the end of December 2025.

RESOLVED AND DONE this ____ day of _____, 2023.

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.3.

MEETING DATE: January 23, 2023

SUBJECT: Resolution Declaring Certain Vehicles Surplus and Authorizing their Disposal

Unfinished Business:

New Business:

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Haley Abbett

Approved By: Gerald Burton

Summary:

This resolution will declare the vehicles listed in attached "Exhibit "A" surplus and authorize the City Administrator to sell or dispose of the items by auction or other means that will produce maximum benefit to the City.

Recommendation:

It is recommended that this resolution be approved.

Funding Source/GL Code:

GL Code No. Amount: \$

Motion for Consideration:

I move to approve the resolution declaring certain vehicles as surplus and authorizing their disposal.

RESOLUTION NO. 23 - _____

**RESOLUTION DECLARING CERTAIN EQUIPMENT AND ITEMS AS
SURPLUS**

WHEREAS, the City has identified certain vehicles as surplus; and

WHEREAS, the City wishes to sell or dispose of said vehicles.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Northport, Alabama, as follows:

1. That the certain vehicles as identified in the attached Exhibit "A" be
declared surplus.
2. That the City Administrator be authorized to sell or dispose of said
vehicles by auction or by other means that will maximize revenue received
from the sale or disposal of said vehicles.

RESOLVED AND DONE this 23rd day of January, 2023.

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

BY: _____
John Hinton, Its President

ATTEST:

Glenda D. Webb
City Administrator

Reading: _____

Motion By: _____

Second By: _____

1/23/2023

Exhibit "A"

Surplus Item

1. 2019 Harley Davidson VIN 1HD1FMP16KB631933 PD
2. 2019 Harley Davidson VIN 1HD1FMP10KB631930 PD

**REQUEST TO CITY ADMINISTRATOR FOR THE ROUTINE DISPOSAL
OF CITY OWNED PERSONAL PROPERTY**

Department: Police

Describe Property or attach list as an Exhibit: 2019 Harley Davidson unit 473 Vin # 1HD1FMP16KB631933

Approximate age of property: 4 YEARS OLD

Approximate cost of property when new: Unknown

Approximate value of property now: Unknown

Do you plan to replace this item? ☐ Yes ☒ No

If so, what is the approximate cost to replace? _____

Is this replacement cost in your budget? ☐ Yes ☐ No

Reason this property should be declared surplus: motorcycles are being phased out of the department

Describe proposed method of disposal: Auction

Computers and anything IT related, use attached Exhibit "A" Form to list description of item(s).

Vehicles Only

Make/Model Current Mileage: Harley Davidson Police edition 13,104 miles

Kelly Blue Book Value: Unknown

Disposal by sale or salvage: _____

**ALL MONIES RECEIVED FROM THE DISPOSAL OF ANY PERSONAL PROPERTY SHOULD BE
DELIVERED TO THE FINANCE DEPARTMENT.**

I HEREBY CERTIFY THAT THE PROPERTY LISTED WILL NOT BE GIVEN OR SOLD TO ANY INDIVIDUAL, GROUP OF INDIVIDUALS OR ENTITY OTHER THAN WHAT IS SHOWN ON PAGE ONE.


Department Head Signature - Date

I HAVE REVIEWED THIS REQUEST. I HEREBY FIND THAT THE PROPERTY LISTED IS SURPLUS AND IT IS IN THE BEST INTEREST OF THE CITY FOR THE PROPERTY TO BE DISPOSED OF AS REQUESTED BY THE DEPARTMENT HEAD. I HEREBY APPROVE THIS REQUEST OF THE DEPARTMENT HEAD.

City Administrator Signature - Date

**REQUEST TO CITY ADMINISTRATOR FOR THE ROUTINE DISPOSAL
OF CITY OWNED PERSONAL PROPERTY**

Department: Police

Describe Property or attach list as an Exhibit: 2019 Harley Davidson unit 423 Vin # 1HD1FMP10KB631930

Approximate age of property: 4 YEARS OLD

Approximate cost of property when new: Unknown

Approximate value of property now: Unknown

Do you plan to replace this item? ☐ Yes ☒ No

If so, what is the approximate cost to replace? _____

Is this replacement cost in your budget? ☐ Yes ☐ No

Reason this property should be declared surplus: motorcycles are being phased out of the department

Describe proposed method of disposal: Auction

Computers and anything IT related, use attached Exhibit "A" Form to list description of item(s).

Vehicles Only

Make/Model Current Mileage: Harley Davidson Police edition 8,300 miles

Kelly Blue Book Value: Unknown

Disposal by sale or salvage: _____

**ALL MONIES RECEIVED FROM THE DISPOSAL OF ANY PERSONAL PROPERTY SHOULD BE
DELIVERED TO THE FINANCE DEPARTMENT.**

I HEREBY CERTIFY THAT THE PROPERTY LISTED WILL NOT BE GIVEN OR SOLD TO ANY INDIVIDUAL, GROUP OF INDIVIDUALS OR ENTITY OTHER THAN WHAT IS SHOWN ON PAGE ONE.


Department Head Signature - Date

I HAVE REVIEWED THIS REQUEST. I HEREBY FIND THAT THE PROPERTY LISTED IS SURPLUS AND IT IS IN THE BEST INTEREST OF THE CITY FOR THE PROPERTY TO BE DISPOSED OF AS REQUESTED BY THE DEPARTMENT HEAD. I HEREBY APPROVE THIS REQUEST OF THE DEPARTMENT HEAD.

City Administrator Signature - Date



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.4.

MEETING DATE: January 23, 2023

SUBJECT: Resolution Allocating 2023 Northport First Funds to General Fund Reserves

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This is for the allocation of 2023 Northport First Funds in the amount of \$1,000,000.00 to be transferred to the General Fund Reserve.

Recommendation:

Approve the Request

Funding Source/GL Code:

GL Code No. 01-10006 Amount: \$1,000,000.00

Motion for Consideration:

I move the adoption of a resolution allocating \$1,000,000.00 of Northport First Funds to the General Fund Reserve.

RESOLUTION NO. 23 -

**RESOLUTION ALLOCATING 2023 NORTHPORT FIRST FUNDS TO GENERAL
FUND RESERVE**

WHEREAS, the City of Northport desires to utilize Northport First Funds in a fiscally responsible manner while also furthering initiatives of the City of Northport.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Northport, Alabama as follows:

1. That the City designates \$1,000,000.00 of the 2023 Northport First Funds to be transferred to the General Fund Reserve.
2. This resolution shall become effective immediately.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

Jeff Hogg, Its President

ATTESTED:

Glenda D. Webb, City Administrator

Reading: January 23, 2023
Motion By:
Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.5.

MEETING DATE: January 23, 2023

SUBJECT: Resolution Authorizing the Mayor to Enter an Agreement With LeCroy Richardson for FY2022 Audit

Unfinished Business:

Public Hearing:

New Business: X

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This resolution is for the agreement with LeCroy Richardson to provide auditing services for the FY2022 audit, as required. The audit will include multiple components that collectively comprise the basic financial statements of the City for the fiscal year ended September 30, 2022.

Recommendation:

Approve the Resolution.

Funding Source/GL Code:

GL Code No. 01-25-000-50201 & 50-39-511-50201 Amount: not to exceed \$115,000.00

Motion for Consideration:

I move to authorize the Mayor to enter into an agreement with LeCroy Richardson for the fiscal year 2022 audit of the City of Northport financial statements.

RESOLUTION NO. 23 -

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER AN AGREEMENT WITH
LECROY RICHARDSON FOR FY2022 AUDIT**

WHEREAS, LeCroy Richardson Certified Public Accountants are used to provide certified public accounting services; and

WHEREAS, LeCroy Richardson will audit the financial statements of the City of Northport for the 2022 fiscal year, and

WHEREAS, LeCroy Richardson will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Northport, Alabama as follows:

1. That the Mayor is hereby authorized to enter an agreement with LeCroy Richardson for the annual audit.
2. That the City will be charged LeCroy Richardson's standard hourly rate, but agree gross fee will not exceed \$115,000.00
3. That invoices will be rendered as work progresses and are payable on presentation.
4. That LeCroy Richardson will conduct the audit in accordance with GAAS standards.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023

CITY COUNCIL OF THE CITY OF NORTHPORT

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator/Clerk

Reading: January 23, 2023

Motion:

Second:



December 5, 2022

To the Mayor, City Council and City Administrator

City of Northport
3500 McFarland Boulevard
Northport, Alabama 35476

We are pleased to confirm our understanding of the services we are to provide for the City of Northport, Alabama ("The City") for the year ended September 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of The City as of and for the year ended September 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement The City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to The City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
- 3) Schedule of Changes in Net Pension Liability
- 4) Schedule of Employer Contributions
- 5) Schedule of Funding Progress
- 6) General Fund Summary of Revenues, Expenditures and Changes in Fund Balance
- 7) Schedule of General Fund Revenues
- 8) Water and Sewer System Statistics
- 9) Schedule of Water and Sewer Revenues, Expenditures and Debt Coverage
- 10) Schedule of Water and Sewer Fund Debt Service
- 11) Schedule of Legal Debt Margin

We have also been engaged to report on supplementary information other than RSI that accompanies The City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such

information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) General Fund Balance Sheet
- 3) General Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- 4) Debt Service Fund Balance Sheet
- 5) Debt Service Fund Statement of Revenues, Expenditures and Changes in Fund Balance
- 6) Combining Balance Sheets – Special Revenue Funds
- 7) Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Special Revenue Funds

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a

direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of The City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of The City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on The City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of The City in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on December 12, 2022.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package

(including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to The City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of LeCroy Richardson, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Alabama Department of Examiners of Public Accounts or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of LeCroy Richardson, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the the Alabama Department of Examiners of Public Accounts. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Courtney LeCroy is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately December 12, 2022.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$115,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and the City Council of The City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of

that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to The City of Northport, Alabama and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

LeGoy Richardson, P.C.

RESPONSE:

This letter correctly sets forth the understanding of The City of Northport, Alabama.

Management signature: *Glenda D. Webb*

Title: City Administrator

Date: 12/13/2022

Governance signature: *B. Holland*

Title: mayor

Date: 12/05/2022



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.6.

MEETING DATE: January 23, 2023

SUBJECT: Resolution Authorizing the City Administrator to Execute an Amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Engineering - NB

Approved By: Tera Tubbs

Summary:

The Engineering department is requesting that the City Council authorize the City Administrator to execute an amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69.

Recommendation:

I recommend that this request be approved.

Funding Source/GL Code:

GL Code No. 08-32-600-81005 Amount: \$ 274,160.00

Motion for Consideration:

I move that the City Council authorize the City Administrator to execute an amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69.

RESOLUTION NO. 23-173

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN
AMENDMENT WITH THOMPSON ENGINEERING FOR ENGINEERING SERVICES
ON MLK. BLVD. FROM SNOWS MILL AVE. TO SR-69**

WHEREAS, the Engineering department is requesting that the City Council authorize the City Administrator to execute an amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69; and,

WHEREAS, the proposed amended total is \$274,160.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama that the City Administrator is hereby authorized to execute an amendment with Thompson Engineering for engineering services on MLK Blvd. from Snows Mill Ave. to SR-69. The proposed amended total is \$274,160.00.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

ATTEST:

Glenda D. Webb
City Administrator

BY:

Jeff Hogg, Its President

Reading: January 23, 2023

Motion:

Second:



December 30, 2022

Ms. Tera Tubbs, PE
City of Northport
3500 McFarland Boulevard
Northport, AL 35476

**RE: STPSU-6322() – Martin Luther King Blvd from Snows Mill Ave. to SR-69
Amendment for Utility Relocations, Right-of-way Acquisition, and Shop Drawing Review**

Dear Ms. Tubbs:

Thompson Engineering (Thompson) is pleased to submit our proposal for engineering services on the above referenced project. Thompson appreciates the opportunity to present this fee scope and fee proposal for your review and approval.

Project Description

The City of Northport plans to make improvements to Martin Luther King, Jr. Blvd. from SR-69 to Snows Mill Ave. Improvements include pavement resurfacing and reconstruction, curb and gutter, storm sewer systems, concrete sidewalks, roadway lighting and bridge replacement over Twomile Creek. The project corridor contains both private and public utilities that will require relocation to accommodate the proposed road construction. Thompson will provide design for the relocation of the City's utilities and coordinate with private utility companies for the relocation of their facilities. The project also requires the acquisition of additional right-of-way (ROW). ALDOT is currently in the process of acquiring the necessary ROW. Thompson will assist ALDOT in the acquisition by providing relevant project information as requested and meeting with property owners to answer project-related questions. The following is our proposed scope of services in detail.

Scope of Work

Water & Sanitary Sewer Design

- Develop construction plans including a utility layout and details for incorporation into the roadway and bridge plan set for portions of the City's water main and sanitary sewer main in conflict with the proposed bridge and approaches.
 - Water main relocation consists of approximately 2000 ft. of 6" Ductile Iron Water Main and 2800 ft. of 8" Ductile Iron Water Main and associated appurtenances.
 - Sanitary sewer relocation consists of approximately 3600 ft. of 8" PVC Pipe, SDR 26, 140 ft. of 24" Ductile Iron Sanitary Sewer Pipe and 185 vertical feet of precast manhole.
 - At the time of this proposal, the estimated construction cost for relocations for the bridge replacement project is \$340,000 and for the roadway project is \$1,800,000. Design fee based on fee curve provided in ALDOT's Utility Manual.

Private Utility Coordination

- Survey the project area to locate utilities that have been added or relocated since the 2017 survey was completed. For example, within the last year C-Spire installed new lines within the project limits. These lines will need to be located and added to the project plans as an existing utility.

- Distribute roadway and bridge plans to private utility companies within the project limits for their use in developing relocation plans and completing the appropriate ALDOT utility agreements.
- Review utility company relocation plans for potential conflicts with proposed roadway and bridge plans.
- Incorporate proposed private utility relocation plans into the proposed roadway and bridge construction plans.
- Provide observation during private utility relocations. Thompson will periodically visit the project during private utility relocations to monitor progress and check the relocations for adherence to the plans. Full-time observation is **NOT** included.
- Provide right-of-way staking for private utility companies.
 - Estimated fee includes staking the acquired right-of-way up to two times.

Right-of-way

- Provide ALDOT with project information as requested to assist with property owner communications.
- Meet with ALDOT and property owners and answer project-related questions.
 - Estimated fee includes time for meeting with each property owner once and associated meeting preparation time.
- Revise right-of-way map and tract sketches and descriptions as directed by ALDOT. Thompson has already made multiple revisions to the right-of-way map, tract sketches and descriptions at the request of ALDOT.

Bridge Shop Drawing and Submittals Review

- Review contractor submittals and shop drawings for the bridge as required in the bridge plans and ALDOT specification Section 105.
 - Anticipated submittals and shop drawings include but are not limited to the following:
 - Girders, Elastomeric Bearings, Structural Steel, Stay-in-Place Forms, Falsework (Caps, Columns, Overhang), Girder Erection Plan, Pile Driving Equipment Data, Drilled Shaft Installation Plan

Not Included in Scope

- *Geotechnical engineering (Geotechnical information obtained for the roadway project is expected to be sufficient)*
- *Permitting fees (no permitting fees are anticipated)*

Work Authorization and Schedule

Provided the scope and fee is acceptable, authorization for the work may be initiated by receipt of the executed General Terms and Conditions attached hereto. Thompson will be able to begin work within 7 days of receiving a written authorization to proceed.

Compensation

Professional fees for performance of the scope of services described above are based on either a lump sum or time and material basis (noted below) in accordance with our Standard Fee Schedule and are **estimated to total \$274,160.00**. Services not listed in the Scope of Services will be performed on a time and material basis in accordance with our Standard Fee Schedule. Additional services will not be undertaken without prior written approval by the Client. The corresponding break down of fees for the services are shown below.

Service

Water and Sanitary sewer design	Lump Sum Fee \$ 140,160.00
Private utility coordination	Hourly Estimated Fee \$ 50,000.00
Right-of-way.....	Hourly Estimated Fee \$ 71,500.00
Bridge Shop Drawing Review	Hourly Estimated Fee \$ 12,500.00

Total Estimated Fee \$ 274,160.00

Closure

Thompson Engineering appreciates this opportunity to submit our proposal for engineering services. We trust that the scope of services and fees outlined herein are acceptable and within your project plans and look forward to commencement of work. Should any questions arise regarding the technical scope and/or schedule of fees for this proposal, please advise.

Respectfully submitted,
THOMPSON ENGINEERING, INC.



Clay B. Randolph, PE
Senior Engineer



Craig P. Williams, PE
Principal - Team Leader

This Agreement is made by and between Thompson Engineering, Inc. (hereinafter **Thompson Engineering**) and the undersigned Client (“referred to herein as the “Client”). In consideration of the mutual covenants to be performed by the parties pursuant to this Agreement, each party hereby represents, warrants and agrees as follows:

1. SCOPE OF WORK

Thompson Engineering shall perform such services as are described in this contract and as described in **Exhibit A** (the “Work”).

2. INVOICES

The Client shall pay **Thompson Engineering** for the Work performed under this Agreement a sum to be calculated as described on **Exhibit A** or, if no such description is provided or any portion of the Work is not specifically provided for in said description, at the rates shown on **Thompson Engineering’s** standard fee schedules which are in effect as of the time of execution hereof, or as may be otherwise specifically described herein. **Thompson Engineering** will submit invoices to Client no more than monthly and a final bill upon completion of the Work. Invoice will show charges for different personnel and expense classifications. A more detailed separation of charges and back-up data will be provided at Client’s request. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client shall pay a finance charge of one and one-half percent (1 ½ %) per month, or the maximum rate allowed by law, on past due accounts.

If **Thompson Engineering** personnel are called or subpoenaed for depositions, examinations, or court appearances in any dispute arising out of any project on which Work was performed, **Thompson Engineering** shall be reimbursed on a time and material basis in accordance with **Thompson Engineering’s** then current, standard billing rates for such matters, including all out-of-pocket costs incurred in connection with such matters.

3. RIGHT OF ENTRY

The Client will provide for right of entry of **Thompson Engineering** personnel and all necessary equipment, in order to complete the Work.

While **Thompson Engineering** will take all reasonable precautions to minimize any damage to Client’s property, it is understood by the Client that in the normal course of Work some damage may occur, the correction of which shall not be **Thompson Engineering’s** responsibility.

4. UTILITIES

In the execution of its Work, **Thompson Engineering** will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold **Thompson Engineering** harmless for any damages to subterranean structures or utilities which are not called to **Thompson Engineering’s** attention and correctly shown on the plans furnished by the Client.

5. SAMPLES

Thompson Engineering will retain all samples for thirty (30) days. Further storage or transfer of samples can be made at Client’s expense upon written request.

6. OWNERSHIP OF DOCUMENTS

All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by **Thompson Engineering**, as instruments of service, shall remain the property of **Thompson Engineering**. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatsoever.

Thompson Engineering will retain all pertinent records relating to the services performed for a period of five (5) years following submission of the report, during which period the records will be made available to the Client at all reasonable times.

All documents are for the exclusive use and benefit of the Client only. Others who use the documents do so at their own peril. **Thompson Engineering** consents that its information and reports may be furnished to and used by others participating in the financing and/or development of the project (and for reports involving real property transactions, other parties of the transaction), but only in the same manner and extent as if such others were the addressee and the Client. The terms, conditions, and limitations of liability contained in the Agreement shall apply to others to whom Client furnishes such information and reports. No one other than the Client is authorized to rely, in any way, on any information or reports issued pursuant to this Agreement.

7. DISPUTES

In the event that a dispute should arise relating to the obligations of the parties under this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred in connection with such dispute, including staff time, court costs, attorney's fees and other related expenses.

8. PROFESSIONAL RESPONSIBILITY

Thompson Engineering represents that the Work shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other professionals under similar circumstances at the time services are performed. No other representation to the Client, expressed or implied, and no warranty or guarantee is included or intended hereunder, or in any work performed under this Agreement.

Client recognizes that subsurface conditions may vary from those encountered at the location where borings, surveys, or explorations are made by **Thompson Engineering** and that the data interpretations and recommendations of **Thompson Engineering's** personnel are based solely on the information available to them. **Thompson Engineering** will be responsible for those data interpretations, and recommendations,

but shall not be responsible for the interpretation by others of the information developed.

9. LIMITATION OF LIABILITY

A. This Agreement shall exclude all losses of all types including but not limited to property damage, bodily injury, third party liability or any other claim, cost or expense directly or indirectly arising out of, resulting from, or relating to mold, mildew, fungus, spores or other microorganisms of any type, nature, or description or any by-product thereof including but not limited to any substance whose presence poses an actual or potential threat to human health.

B. For claims not excluded by Paragraph A, the Client agrees to limit **Thompson Engineering's** liability to the Client for any and all claims, losses, costs, or damages whatsoever on any project arising from this Agreement and/or performance of the work by **Thompson Engineering**, such that the total aggregate liability of **Thompson Engineering** to the Client shall not exceed \$50,000 or **Thompson Engineering's** total fee for the services rendered on the project, whichever is less. The Client further agrees to require of any contractor and subcontractors an identical limitation of liability to **Thompson Engineering**, which liability may arise on account of **Thompson Engineering's** performance of services or its acts, errors and omissions.

10. INSURANCE

Thompson Engineering represents and warrants that it and its agents, staff and consultants employed by it are and are protected by worker's compensation insurance and that it has such coverage under public liability and property damage insurance policies which **Thompson Engineering** deems to be adequate. Certificates for all such policies of insurance shall be provided to Client upon request in writing. **Thompson Engineering** shall not be responsible for any loss, damage or liability arising from any acts by Client, its agents, staff or other consultants employed by Client.

11. INDEMNIFICATION

The Client shall indemnify and hold **Thompson Engineering** harmless from and against any and all losses, claims (including third party claims), damages, judgments, fees, fines, penalties and other amounts (including, without limitation, any with respect to sickness, bodily injury, wrongful death and property damage), including attorneys fees and court costs, arising directly or indirectly out of or alleged to have arisen out of the performance of Work under this Agreement or any breach by Client of its obligations hereunder, which indemnity shall not be limited by reason of the existence or nonexistence of any insurance.

As used in this paragraph, the term **Thompson Engineering** shall mean to include any parent, subsidiary or affiliated companies of **Thompson Engineering** and any directors, officers and employees of any of the same.

12. ASSIGNS

Neither the Client nor **Thompson Engineering** may delegate, assign sublet or transfer his duties or interest in this Agreement without the written consent of the other party.

13. SAMPLING OR TEST LOCATION

Client may be charged additional fees for costs associated with surveying of the site for the accurate horizontal and vertical locations of any tests. Field tests or boring locations described in **Thompson Engineering's** report or shown on sketches will be based upon information furnished by others or estimates made in the field by **Thompson Engineering's** representatives. Such dimensions, depths or elevations should be considered as approximations unless otherwise stated. If the Client specifies a test or boring location, **Thompson Engineering** reserves the right to deviate a reasonable distance from the location specified. **Thompson Engineering** reserves the right to terminate its obligation to perform any Work if site

conditions prevent drilling at or near the designated boring locations and these conditions were not revealed to **Thompson Engineering** prior to agreeing to perform the Work. If, in order to complete the borings to their designated depths, a re-drilling is necessitated by encountering impenetrable subsurface objects, this will be charged to Client at the appropriate rates contained in **Thompson Engineering's** standard fee schedule.

14. RIGHT TO STOP WORK

Stopping the construction work is an extreme action which should be taken only by the Client after giving serious consideration to the effects of such an order. Under no circumstances will **Thompson Engineering** take the initiative in issuing this order. **Thompson Engineering** will only provide data and recommendations.

15. ROOF CUTS

To obtain accurate information in a roof investigation, roof cuts may be necessary. It is the responsibility of our Client to make the appropriate repairs to these roof cuts using materials consistent with the roofing system and in accordance with any existing material manufacturer's warranties. A roofing contractor or maintenance personnel selected by Client should be on the roof to make repairs at the time the samples are obtained. **Thompson Engineering** can make temporary repairs at the time of **Thompson Engineering's** inspections, but additional charges may be incurred. Although every attempt will be made to make these repaired areas water tight, **Thompson Engineering** will in no way be responsible for any water damage to the roofing system, building, or its contents resulting from **Thompson Engineering's** temporary repairs.

16. FIELD MONITORING AND TESTING

If the Scope of Work in Exhibit A includes construction field monitoring and/or testing, **Thompson Engineering** shall visit the project site at intervals

appropriate to the stage of construction or as agreed to in writing by the Client and **Thompson Engineering**, in order to observe the progress and quality of the work completed by the contractor. Such visits and observations are not intended to be an exhaustive check or a detailed inspection of the contractor's work but rather are to allow **Thompson Engineering** to become generally familiar with the work in progress and to determine in general if the work is proceeding in accordance with the contract documents.

Thompson Engineering shall not supervise, direct or have control over the Client's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor nor for the contractor's safety precautions or programs in connection with the work. These rights and responsibilities are solely those of the contractor in accordance with the contract documents. **Thomson Engineering** shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portion of the work, or any agents or employees of any of them. **Thompson Engineering** does not guarantee the performance of the contractor and shall not be responsible for the contractor's failure to perform its work in accordance with the contract documents or any applicable laws, codes, rules or regulations.

17. SAFETY

Should **Thompson Engineering** provide observations or monitoring services at the job site during construction, Client agrees that, in accordance with the generally accepted construction practice, the contractor will be solely and completely responsible for working conditions on the job site, including the safety of all persons and property during the performance of the work, and for compliance with OSHA regulations. These requirements will apply continuously and will not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by **Thompson Engineering** does not include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

18. HAZARDOUS SUBSTANCES

Client agrees to advise **Thompson Engineering**, prior to beginning work, of any hazardous substance on or near the site. In the event that test samples obtained during our work contain substances hazardous to health, safety or the environment, these samples remain the property of the Client. Likewise, any equipment contaminated as a result of the Work which cannot be reasonably decontaminated shall become the property and responsibility of the Client. Client agrees to pay transportation costs for samples and equipment and the fair market value of contaminated equipment.

19. REUSE OF DOCUMENTS AND ELECTRONIC MEDIA

Any and all documents and electronic media including Drawings, CADD files and Specifications prepared or furnished by Thompson Engineering (and Thompson Engineering's independent professional associates and consultants) pursuant to this Agreement are instruments of service of the Project and Thompson Engineering shall retain an ownership and property interest therein whether or not the Project is completed. Information contained in signed or sealed drawings should be deemed to be correct and superior to electronic information. Client may make and retain copies for information and reference in connection with use and occupancy of the Project by Client and others; however, such documents are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without written authorization or adaptation by Thompson Engineering for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Thompson Engineering, or to Thompson Engineering's subsidiaries, holding company, independent professional associates or consultants, and Client shall indemnify and hold harmless Thompson Engineering and Thompson Engineering's subsidiaries, holding company, independent professional associates and consultants from any and all claims (third party or

otherwise), damages, losses and expenses, including attorney's fees, arising out of or resulting therefrom.

20. GOVERNING LAW

This agreement shall be governed by the laws of the State of Alabama and the United States.

21. ENTIRE AGREEMENT

This Agreement represents the entire agreement between Client and **Thompson Engineering** and

supersedes all prior negotiations, representations and agreements, either oral or written. No modification to the terms hereof shall be made unless agreed to in writing by both parties.

22. SEVERABILITY

In the event any provision, or any portion of any provisions of this Agreement is held invalid, the other provisions of this Agreement and the remaining portion of said provision, shall not be affected thereby and shall continue in full force and effect.

Approved and Authorized by*:

Client: City of Northport
3500 McFarland Blvd.
Northport, AL 35476

Glenda D. Webb

By: Glenda, D. Webb, City of Northport

As its: City Administrator

Date: _____

Address: 3500 McFarland Blvd.

Northport, AL 35476

By: Clay B. Randolph, PE

As its: Senior Engineer

Date: December 30, 2022

Address: 2900 8th Street

Tuscaloosa, AL 35401

*-Individual with authority and the company responsible for payment of Thompson Engineering's services.

Please return executed copy of these terms and conditions to the attention of:

Clay B. Randolph, PE
crandolph@thompsonengineering.com
2900 8th Street
Tuscaloosa, AL 35401
(205) 454-3027



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.7.

MEETING DATE: January 23, 2023

SUBJECT: Resolution engaging underwriter and bond counsel with respect to General Obligations Warrants, Series 2023, for the City of Northport

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kim Braughton

Approved By: Glenda Webb

Summary:

In the past, the City has utilized Underwriters and bond council on City Financing. The proposed resolution formally engages Frazer Lanier as Underwriters to provide all investment banking and underwriting services with respect to the offering, sale and issuance of the Series 2023 Warrants, and engages Maynard, Cooper & Gale, P.C. as bond counsel, and the preparation of the financing and disclosure documents for the Series 2023 Warrants by such bond counsel.

Recommendation:

Adopt the proposed resolution.

Funding Source/GL Code:

GL Code No. Unknown at this time

Motion for Consideration:

I move the adoption of a resolution authorizing the employment of The Frazer Lanier Company, Inc. as Underwriter for the City of Northport, and authorize the employment of Maynard, Cooper & Gale, P.C. as bond counsel with respect to General Obligation Warrants, Series 2023 for the City of Northport.

RESOLUTION NO. 23-

**A RESOLUTION AUTHORIZING CERTAIN ACTIONS WITH RESPECT TO
GENERAL OBLIGATION WARRANTS, SERIES 2023,
OF THE CITY OF NORTHPORT**

BE IT RESOLVED BY THE CITY COUNCIL (the "Council") OF THE CITY OF NORTHPORT, ALABAMA (the "City"), as follows:

Section 1. The Council has found and determined, and does hereby find, determine and declare, as follows:

(a) It is in the best interests of the City to acquire, construct and install various capital improvements within the corporate limits of the City, including, without limitation, the following (collectively the "Series 2023 Improvements"):

- (i) capital improvements and renovations to Kentuck Park;
- (ii) capital improvements relating to an adventure park along Rose Boulevard; and
- (iii) capital improvements relating to a water sports recreation park on McFarland Boulevard.

(b) It is necessary and desirable for the City to authorize the structure and offering to the public market of its General Obligation Warrants, Series 2023 (the "Series 2023 Warrants"), for the foregoing purposes.

(c) The Series 2023 Warrants shall be issued in a maximum principal amount of \$33,000,000.00; provided, however, the expected principal amount of the Series 2023 Warrants is approximately \$40,000,000.00.

Section 2. Subject to Section 4 hereof, the Council does hereby approve, adopt, authorize, direct, ratify and confirm:

(a) the engagement of The Frazer Lanier Company, Incorporated, as underwriter (the "Underwriter"), to provide all investment banking and underwriting services with respect to the offering, sale and issuance of the Series 2023 Warrants;

(b) the engagement of Maynard, Cooper & Gale, P.C., as bond counsel, and the preparation of the financing and disclosure documents for the Series 2023 Warrants by such bond counsel;

(c) the terms, and distribution by the Underwriter, of a preliminary official statement with respect to the Series 2023 Warrants, on behalf of the City, and upon completion by the City and as approved by the Mayor, Council President, City Administrator or Finance Director of the City; and

(d) the terms and provisions of a warrant purchase agreement (the “Warrant Purchase Agreement”) with respect to the Series 2023 Warrants, by the City and the Underwriter.

Section 3. Subject to Section 4 hereof, the Mayor, Council President, City Administrator and the Finance Director of the City are each hereby authorized and directed to execute and deliver the Warrant Purchase Agreement as well as documents related to the aforementioned engagements listed in Section 2 with respect to the Series 2023 Warrants.

Section 4. The issuance and sale of the Series 2023 Warrants by the City shall be subject to:

(a) the final approval and authorization thereof by the Council, including without limitation the purposes, use of proceeds, principal amounts, terms of maturity and payment dates, interest rates, offering prices and redemption prices and terms, and costs of issuance and credit enhancement; and

(b) the approving legal opinion of Maynard, Cooper & Gale, P.C., as bond counsel.

Section 5. All actions heretofore taken, and all agreements, documents, instruments and notices heretofore executed, delivered or made, by any of the officers of the City with respect to any matters referenced herein are hereby ratified and confirmed.

Section 6. All resolutions, or parts thereof, of the Council in conflict or inconsistent with any provision of this resolution hereby are, to the extent of such conflict or inconsistency, repealed.

Section 7. This resolution shall take effect immediately.

The above Resolution is duly adopted this 23rd day of January, 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

Jeff Hogg, Its President

S E A L

Attest: _____
Glenda D. Webb, City Administrator/Clerk

Reading: January 23, 2023
Motion By:
Second By:

Transmitted to and approved by the Mayor this 23rd day of January, 2023.

Dr. John Hinton, Mayor

STATE OF ALABAMA)

TUSCALOOSA COUNTY)

CERTIFICATE OF CITY CLERK

The undersigned duly elected, qualified and acting City Administrator/Clerk of the City of Northport, Alabama, does hereby certify that the above and foregoing pages constitute a complete, verbatim and compared copy of a resolution duly introduced and adopted by the City at a regular meeting thereof on January 23, 2023, and said resolution has not been repealed, amended, or changed and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of the City and have affixed the official seal of the City, this ____ day of _____, 2023.

Glenda D. Webb, City Administrator/Clerk of the City
of Northport, Alabama

S E A L



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.8.

MEETING DATE: January 23, 2023

SUBJECT: Resolution to Pay Remaining Water & Sewer Interfund Loan

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This resolution is for the General Fund to repay the remaining \$825,000 balance of an interfund loan to the Water & Sewer Fund.

Recommendation:

It is recommended to approve this resolution.

Funding Source/GL Code:

GL Code No. Amount: \$825,000.00

Motion for Consideration:

I move the adoption of this resolution for General Fund to pay the remaining \$825,000 interfund loan out of retaining earnings.

RESOLUTION NO. 23 -

RESOLUTION TO PAY REMAINING WATER & SEWER INTERFUND LOAN

WHEREAS, in FY2016 the General Fund borrowed money from the Water & Sewer Fund.

WHEREAS, annual payments have been made to lower the balance.

WHEREAS, the current balance of the loan is \$825,000 and the City wishes that the interfund loan be repaid with retained earnings.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Northport, Alabama as follows:

1. That the City repay the current balance on the interfund loan between the General Fund and Water & Sewer fund in the amount of \$825,000.
2. This resolution shall become effective immediately.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY 2023

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

Jeff Hogg, Its President

ATTESTED:

Glenda D. Webb, City Administrator

Reading: January 23, 2023

Motion By:

Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.9.

MEETING DATE: January 23, 2023

SUBJECT: Resolution for Water & Sewer Reserve to be Fifteen Percent

Unfinished Business:

New Business: X

Consent Agenda:

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kelly Homan

Approved By: Darren McGee

Summary:

This is for the approval of a transfer in the amount of \$425,000 from the Water & Sewer Operating to the Water & Sewer Reserve Fund for the purpose of increasing the reserve balance to 15 percent of the operating budget.

Recommendation:

It is recommended to approve this resolution.

Funding Source/GL Code:

GL Code No. Amount: \$425,000

Motion for Consideration:

I move the adoption of a resolution transferring \$425,000 from Water & Sewer Operating to the Water & Sewer Reserve Fund.

RESOLUTION NO. 23 -

RESOLUTION FOR WATER & SEWER RESERVE TO BE 15 PERCENT

WHEREAS, in the City of Northport municipal code Sec.34-34.1 the City has designated bank accounts and designated budgetary line items for reserve funds.

WHEREAS, per this section of code, the Water & Sewer fund reserve account balance shall be maintained with at least at least ten percent of the 2023 water and sewer operating budget.

Whereas, The City wishes to fund 15 percent of the current 2023 water and sewer operating budget.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Northport, Alabama as follows:

1. Approve transferring \$425,000 from Water & Sewer Operating to the Water & Sewer Reserve Fund.
2. This resolution shall become effective immediately.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY 2023

**CITY COUNCIL OF THE
CITY OF NORTHPORT**

Jeff Hogg, Its President

ATTESTED:

Glenda D. Webb, City Administrator

Reading: January 23, 2023

Motion By:
Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.b.10.

MEETING DATE: January 23, 2023

SUBJECT: Resolution Authorizing City Administrator for Payment for 2023-2024 Workers Compensation Premium

Unfinished Business:

Public Hearing:

New Business: X

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Whitney DuBose

Approved By: Joseph Rose

Summary:

To approve payment to Municipal Workers Compensation Fund, Inc. in the amount of \$339,114.00.

Recommendation:

To approve the resolution

Funding Source/GL Code:

GL Code No. 01-26-000-50320 Amount: \$271,291.20

GL Code No. 50-39-510-50012 Amount: \$ 67,822.80

Motion for Consideration:

I move to adopt the resolution authorizing the City Administrator to approve the payment to Municipal Workers Compensation Fund, Inc in the amount of \$339,114.00.

RESOLUTION NO. 23-

**RESOLUTION AUTHORIZING CITY ADMINISTRATOR FOR PAYMENT FOR 2023-2024
WORKERS COMPENSATION PREMIUM**

WHEREAS, the City of Northport is required to provide workers compensation insurance for all its employees; and,

WHEREAS, the City of Northport receives an estimated billing from MWCF annually; and,

WHEREAS, this year's annual estimated billing provided a significant reduction in premium and experience modification rating.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northport, Alabama that the City Administrator is authorized to approve payment to Municipal Workers Compensation Fund, Inc. in the amount of \$339,114.00.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator

Reading: January 23, 2023
Motion By:
Second By:



Municipal Workers Compensation Fund, Inc.
P.O. Box 1270
Montgomery, AL 36102

Estimated Contribution Billing

Name Of Insured:
City Of Northport
Attention: Accounts Payable
P O Box 569
Northport, AL 35476

Policy Effective Date	2/1/2023
Policy Terminate Date	1/31/2024
Policy Number	001-2023-00183-00
Risk ID	014001778
Printed	12/16/2022 2:18 PM
DUE UPON RECEIPT	
TOTAL AMOUNT DUE	\$ 339,114.00

Rate Code	Payroll Description	Rate	Basis	Payroll	Manual Premium
0042 AL	Landscape gardening & drivers	6.9%	Payroll	93,905	\$ 6,479.00
5506 AL	Paving or Repaving & Drivers	7.37%	Payroll	494,727	\$ 36,461.00
6325 AL	Street Light Installation	5.73%	Payroll	79,554	\$ 4,558.00
7380 AL	Drivers/Chauffeurs & helpers NOC-commercial- & drivers	6.72%	Payroll	932,970	\$ 62,696.00
7520 AL	Waterworks operation & drivers	3.75%	Payroll	1,297,499	\$ 48,656.00
7580 AL	Sewage disposal plant operation & drivers	3.77%	Payroll	350,357	\$ 13,208.00
7710 AL	Firefighters and drivers	4.84%	Payroll	4,899,275	\$ 237,125.00
7720 AL	Police officers & drivers	4.8%	Payroll	3,847,218	\$ 184,666.00
8264 AL	Recycle Plant	6.8%	Payroll	115,652	\$ 7,864.00
8380 AL	Auto Repair Shop	4.18%	Payroll	242,303	\$ 10,128.00
8601 AL	Engineers	0.41%	Payroll	213,679	\$ 876.00
8810 AL	Clerical office employees NOC	0.21%	Payroll	3,145,824	\$ 6,606.00
8820 AL	Attorney-all employees & clerical, messengers, drivers	0.19%	Payroll	166,032	\$ 315.00
8831 AL	Animal Control	2.1%	Payroll	33,217	\$ 698.00
9015 AL	Building Maintenance and Janitor	4.51%	Payroll	128,995	\$ 5,818.00
9402 AL	Street cleaning & drivers	9.87%	Payroll	407,501	\$ 40,220.00
9403 AL	Garbage Collection	9.72%	Payroll	68,227	\$ 6,632.00
9410 AL	Building Inspection and Code Enforcement	2.9%	Payroll	142,021	\$ 4,119.00

Subcontractors

3724 AL	Air Cond Refrig Install	4.7%	Payroll	33,950	\$ 1,596.00
5403 AL	Carpentry NOC	6.7%	Payroll	14,750	\$ 988.00
5474 AL	Painting & Drivers	7.62%	Payroll	5,230	\$ 399.00
7520 AL	Waterworks operation & drivers	3.75%	Payroll	10,740	\$ 403.00
8293 AL	Furniture moving & storage, drivers/Storage warehouse-furniture & drivers	9.99%	Payroll	1,000	\$ 100.00
8810 AL	Clerical office employees NOC	0.21%	Payroll	145,800	\$ 306.00
8868 AL	College/School-professional employees & clerical	0.68%	Payroll	66,875	\$ 455.00
9102 AL	Park NOC-all employees & drivers	3.69%	Payroll	14,467	\$ 534.00
9410 AL	Building Inspection and Code Enforcement	2.9%	Payroll	5,750	\$ 167.00
Total				16,957,518	\$ 682,073.00

Premium Factors	Factor	Amount	Premium
Experience Modifier	.96		\$ 654,790.00



Municipal Workers Compensation Fund, Inc.
P.O. Box 1270
Montgomery, AL 36102

Estimated Contribution Billing

Name Of Insured:
City Of Northport
Attention: Accounts Payable
P O Box 569
Northport, AL 35476

Policy Effective Date	2/1/2023
Policy Terminate Date	1/31/2024
Policy Number	001-2023-00183-00
Risk ID	014001778
Printed	12/16/2022 2:18 PM
DUE UPON RECEIPT	
TOTAL AMOUNT DUE	\$ 339,114.00

Policy Contact: Bobby Herndon

Rate Code	Payroll Description	Rate	Basis	Payroll	Manual Premium
	Drug Free	8.00 %		\$ -52,383.00	
	Scheduled Discount	17.00 %		\$ -111,314.00	
	Medical Protocol	4.00 %		\$ -26,192.00	
	Volume Discount	5.20 %		\$ -34,049.00	
	Triage Program	3.00 %		\$ -19,644.00	
	Renewal Dividend				\$ -72,093.00
	Annual Premium				\$ 411,207.00
	Total				\$ 339,114.00

Make Check Payable and Remit to:

Municipal Workers Compensation Fund, Inc., P.O. Box 1270, Montgomery, AL 36102

Total Now Due:	\$ 339,114.00
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City of Northport

2 Year Comparison

Experience Modification

2022	2023	
1.17	.96	-21 pts
4% Credit savings 27,283		

Payroll

2022	2023	
16,740,256	16,957,518	+217,262
		1.3%

Scheduled Discounts

2022	2023	Savings
39.6%	37.2%	243,582
*4 Motorcycles		-2.4%

Premium

2022	2023	Difference
429,970	339,114	-90,856
		-21%

Renewal Dividend

2022	2023	
78,311	72,093	-6,218

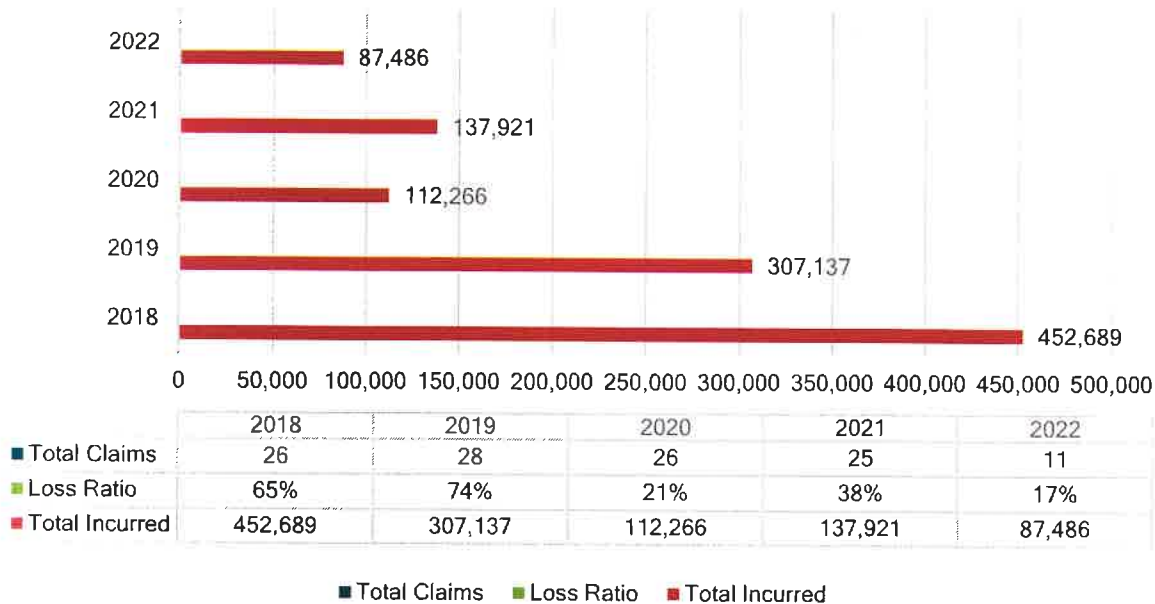
Volunteers

2022	2023	Premium
0	0	0

City of Northport

Loss History

Five Year Loss Run Summary



Activity Report

Beginning: 2022
 Total Calls: 11
 Triage Only: 2
 Converted Claims: 9
 Average Medical Claim: \$2,382
 Potential Savings: \$ 4,764

Coverage Detail

Limits	Carrier: Safety National Casualty Corporation AM Best Rating A++ XV
\$1,000,000	Employers Liability: Each Accident
\$1,000,000	Employers Liability: Disease – Policy Limit
\$1,000,000	Employers Liability: Disease – Each Employee
Included	Workers Compensation: Statutory Benefit



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.1.

MEETING DATE: January 23, 2023

SUBJECT: Minutes, January 9, 2023, Regular Meeting

Unfinished Business:

Public Hearing:

New Business:

First Reading:

Consent Agenda: X

Second Reading:

Prepared By: Whitney DuBose

Approved By:

Summary:

Recommendation:

Funding Source/GL Code:

GL Code No. Amount: \$

Motion for Consideration:

**Approval of the Consent Agenda will approve this expense in the amount of
\$ _____ to _____.**



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.2.
MEETING DATE: January 23, 2023
SUBJECT: Bill Listing

Unfinished Business:
Public Hearing:
Prepared By: Whitney DuBose

New Business:
First Reading:

Consent Agenda: X
Second Reading:

Approved By: Glenda Webb

Summary:

Recommendation:

Funding Source/GL Code:

Motion for Consideration:



City of Northport

Expense Approval Report

By (None)

Payment Dates 1/5/2023 - 1/18/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
West Alabama Equipment, Inc.	INV0018789	01/05/2023	Business License overpayment r...	107.41
Hubbard McIlwain & Brakefield	INV0018830	01/12/2023	Business License Overpayment ...	120.00
Maxx Mailing Service	INV0018833	01/12/2023	Business License Overpayment ...	62.74
Paint PLUS Remodeling & Repai...	INV0018835	01/12/2023	Business License Overpayment ...	205.00
Northriver Pest Control	INV0018834	01/12/2023	Business License Overpayment ...	10.29
Pike Electric LLC	INV0018836	01/12/2023	Business License Overpayment ...	93.75
Spruiell Truss Inc	INV0018839	01/12/2023	Business License Overpayment ...	250.25
Barry D Tidwell	INV0018828	01/12/2023	Business License Overpayment ...	30.00
Burgess Equipment Repair, LLC	INV0018829	01/12/2023	Business License Overpayment ...	277.50
JPJ Properties	INV0018831	01/12/2023	Business License Overpayment ...	262.50
Rebecca Falls	INV0018837	01/12/2023	Business License Overpayment ...	88.50
Kathryn Williamson	INV0018832	01/12/2023	Business License Overpayment ...	124.85
Tuscaloosa Psychological Servic...	INV0018840	01/12/2023	Business License Overpayment ...	125.00
Wiggles & Giggles	INV0018841	01/12/2023	Business License Overpayment ...	100.00
				1,857.79
Department: 13 - Mayor & City Council				
Verizon	9923667928	01/05/2023	423469999-00001	49.29
Brooke Starnes	INV0018842	01/12/2023	PW - B. Starnes meal reimburs...	150.00
Echols Middle School	INV0018847	01/12/2023	BASEBALL	200.00
Department 13 - Mayor & City Council Total:				399.29
Department: 15 - Administrative				
Temple Display Ltd.	INV5279	01/12/2023	LED Bulbs for Holiday Open Hou...	645.00
Walmart	INV0018801	01/05/2023	holiday open house	85.26
Columbus Paper & Chemical	840888	01/12/2023	Columbus Paper	97.80
Northwest Supply Co. Inc.	929873	01/05/2023	Civic Center - mop sink repair	32.72
Walmart	INV0018802	01/05/2023	holiday open house	130.96
Northport Graphics	5847	01/05/2023	letters to santa holiday open h...	130.00
Northport Gazette The	INV0018799	01/05/2023	Northport Gazette-3X10 Color D...	125.00
Ander's Hardware Co. Inc.	N1186221	01/05/2023	City Hall - floor tile repair	1.99
Staples Business Advantage	7370500266-0-1	01/05/2023	ADMIN - Copy paper for East En...	290.43
Ander's Hardware Co. Inc.	N1186619	01/05/2023	City Hall - screws - Civic Center/...	12.79
ASCAP	INV0018797	01/05/2023	Invoice-ASCAP License Fee	420.00
Verizon	9923667928	01/05/2023	423469999-00001	90.92
Stericycle Inc.	8002995885	01/05/2023	Payer # 1000280675	130.93
Amazon Capital Services	1LNR-C7JQ-636M	01/05/2023	AMAZON- Annual Membership	1,299.00
USI Insurance Svc LLC Alabama	4435402	01/05/2023	Installment 2 Policy 100246356...	91,636.35
Walmart	INV0018803	01/05/2023	punch for swearing in mayor hi...	18.16
Walmart	INV0018805	01/05/2023	punch and ice bowl for events	35.40
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	70.46
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	360.29
Walmart	INV0018804	01/05/2023	cardstock	17.34
Cintas	4142324488	01/05/2023	Payer # 14353428	26.41
Northport Gazette The	INV0018845	01/12/2023	Gazette- Ordinance 2168	73.85
Northport Gazette The	INV0018845	01/12/2023	Gazette- Ordinance 2169	92.40
Pitney Bowes Inc.	1022305511	01/12/2023	ADMIN - Red Ink Cartridge for P...	265.59
Ander's Hardware Co. Inc.	N1188494	01/12/2023	City Hall - office furniture repair	3.99
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case 24x32 liner	93.39
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-2 case clips	91.30
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case 33x39 liner	84.24
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source- 45 Glade plug in	149.85
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-2 case Bathroom Pl...	80.88
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case Mr Clean	66.04
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case 314 towel	182.37
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-2 case 619990 Tiss...	121.10

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-City Hall Janitorial ...	67.80
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source- 2 case clorox	49.62
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case lemon Pine ...	145.26
One Source Office Products LLC	OE-QT-5334-1	01/12/2023	One Source-3 case 38x58 liner	137.49
One Source Office Products LLC	OE-QT-5334-2	01/12/2023	One Source-24 febreze	108.72
Regions Bank	INV0018882	01/12/2023	2016 GF Series - January 2023	78,650.00
Regions Bank	INV0018885	01/12/2023	2021 B Warrants - January 2023	48,565.29
Department 15 - Administrative Total:				224,686.39
Department: 16 - Legal				
Staples Business Advantage	7602720930-0-1	01/05/2023	Toner Cartridge for Legal Copier	112.24
Krebs Law LLC	01288	01/05/2023	Outsourced Lega - CON v Eddie ...	603.00
Verizon	9923667928	01/05/2023	423469999-00001	48.61
Gilmore Rowley Crissey & Wilso...	3335	01/12/2023	Outsourced Legal - Title Report ...	250.00
Mary Virginia Buck	INV0018779	01/05/2023	Retainer Services - January 2023	350.00
Krebs Law LLC	01371	01/12/2023	Outsourced Legal - CON v EKS	799.95
Department 16 - Legal Total:				2,163.80
Department: 17 - Municipal Court				
A T & T Mobility	287288439796X01062023	01/12/2023	287288439796	46.81
Christopher Edward Allen	INV0018817	01/05/2023	December 2022	623.00
District Attorney Restitution Re...	INV0018819	01/05/2023	December 2022	1,861.47
Kristen Turner	INV0018821	01/05/2023	December 2022	3,147.20
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	96.13
Alabama Comptroller's Office	INV0018811	01/05/2023	December 2022	15,761.41
Alabama Crime Victims Compen...	INV0018812	01/05/2023	December 2022	654.00
Alabama Impaired Driving Prev...	INV0018813	01/05/2023	December 2022	410.00
Alabama Interlock Indignet Fund	INV0018814	01/05/2023	December 2022	68.00
Alabama Peace Officer's Annuity..	INV0018815	01/05/2023	December 2022	1,338.00
Circuit Clerk's Judicial Administr...	INV0018818	01/05/2023	December 2022	674.46
Highway Traffic Safety Fund	INV0018820	01/05/2023	December 2022	134.00
Presiding Circuit Judges' Judicial...	INV0018822	01/05/2023	December 2022	671.53
Solicitor's Fund	INV0018823	01/05/2023	December 2022	5,654.44
State Judicial Administration Fu...	INV0018825	01/05/2023	December 2022	2,783.17
The Citizenship Trust Fund	INV0018826	01/05/2023	December 2022	310.00
Krebs Law LLC	INV0018778	01/05/2023	Judicial Services, City Prosecutor..	653.50
Krebs Law LLC	INV0018778	01/05/2023	Judicial Services, City Prosecutor..	3,300.00
Paul W. Patterson II P.C.	INV0018780	01/05/2023	Judicial Services - Municipal Jud...	7,000.00
One Source Office Products LLC	IN-13143	01/12/2023	COMPLAINT SHEETS	266.67
One Source Office Products LLC	IN-13173	01/12/2023	PAYMENT ENVELOPES	179.00
One Source Office Products LLC	OE-37378-1	01/12/2023	SUPPLIES	206.28
One Source Office Products LLC	OE-37389-1	01/12/2023	SUPPLIES	530.89
One Source Office Products LLC	OE-37389-2	01/12/2023	SUPPLIES	20.32
Department 17 - Municipal Court Total:				46,390.28
Department: 22 - Information Technology				
Staples Business Advantage	7370713925-0-1	01/05/2023	Staples Mini Binder Clips	2.17
Staples Business Advantage	7370713925-0-1	01/05/2023	Sharpie Permanent Marker Doz...	7.97
Staples Business Advantage	7370713925-0-1	01/05/2023	Sharpie Permanent Marker (pen...	7.97
Staples Business Advantage	7370713925-0-1	01/05/2023	Duracell AAA 36/Pack Batteries	30.80
Staples Business Advantage	7370713925-0-1	01/05/2023	2023 At-A-Glance Planner	35.18
Staples Business Advantage	7370713925-0-1	01/05/2023	Duracell AA 36/Pack Batteries	37.79
Staples Business Advantage	7370713925-0-1	01/05/2023	HP 410A Black Toner Cartridge	85.61
Staples Business Advantage	7370713925-0-1	01/05/2023	Scotch Heavy Duty Packing Tape..	11.50
Verizon	9923667928	01/05/2023	423469999-00001	120.03
A T & T Mobility	287288439796X01062023	01/12/2023	287288439796	54.78
A T & T	INV0018827	01/12/2023	205 M11-1008 001 0541	397.05
VC3 INC.	95452	01/05/2023	IT - Monthly Backup for Compu...	2,240.00
Peerless Network	11836	01/05/2023	CITYOFNO8441	2,459.66
Peerless Network	11928	01/05/2023	CITYOFNO4051	429.43
Amazon Capital Services	1FX6-17F7-LK4W	01/05/2023	IT - Foldable Dolly Cart for Vehic...	99.58
Nine.is LLC	22_1530	01/05/2023	IT Monthly Website Hosting - Ja...	499.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Spectrum Business	INV0018824	01/05/2023	4900 Mitt Lary Rd 8781 14 104 ...	165.25
A T & T	INV0018887	01/12/2023	205 333-3090 001 0541	488.21
A T & T	2756325708	01/05/2023	171-799-8278 001	1,622.47
A T & T	8022935700	01/05/2023	171-799-8266 001	1,799.28
A T & T	9160975707	01/05/2023	831-000-7518 053	541.97
Department 22 - Information Technology Total:				11,136.65
Department: 25 - Finance				
Staples Business Advantage	7602817736-0-1	01/05/2023	FIN - Office Supplies	163.58
Global HR Research LLC	13382872	01/05/2023	New Hire Background Check	43.16
Department 25 - Finance Total:				206.74
Department: 26 - Human Resources				
Phelps Jenkins Gibson & Fowler... 176		01/05/2023	Monthly Fee October 2022	1,600.00
DCH Occupational Medicine 00015517-00		01/05/2023	New Hire/Post-Accident/Rand...	106.00
Phelps Jenkins Gibson & Fowler... 177		01/12/2023	Monthly Fee November 2022	1,600.00
Gene Lary's Trophy Shop	INV0018886	01/12/2023	Retirement Plaques	165.56
DCH Occupational Medicine 00015758-00		01/12/2023	New Hire/Post Accident/Rand...	782.00
Alabama Interactive, LLC	4512010	01/12/2023	AL Subscription Fee	95.00
Cobbs Allen & Hall Inc.	49408	01/12/2023	January 2023 Monthly Fee	1,253.00
River Oaks Employee Assistance...000294		01/12/2023	January-March 2023 Services	2,023.56
Department 26 - Human Resources Total:				7,625.12
Department: 28 - Planning & Inspections				
Verizon	9923667928	01/05/2023	423469999-00001	268.16
A T & T Mobility	287288439796X01062023	01/12/2023	287288439796	46.48
Northport Gazette The	INV0018844	01/12/2023	PZC Public Notice for January	46.55
Logo Station	794	01/12/2023	Logo Station for Inspector Shirts	24.00
Department 28 - Planning & Inspections Total:				385.19
Department: 32 - Engineering				
Thompson Engineering Inc	221102718	01/05/2023	MLK Jr. Blvd. Improvements	9,118.00
Thompson Engineering Inc	221102452	01/12/2023	Charlie Shirley Rd. Resurfacing	944.49
Thompson Engineering Inc	221102462	01/12/2023	Thompson Engineering - Invoice...	14,543.77
Verizon	9923667928	01/05/2023	423469999-00001	177.92
Cassady Company Inc The	Proj 22-121 Inv 4	01/05/2023	The Cassady Company - 2022 St...	1,978.46
Department 32 - Engineering Total:				26,762.64
Department: 33 - Police				
DCH Occupational Medicine 00015517-00		01/05/2023	New Hire/Post-Accident/Rand...	506.00
Weathertech Distributing Comp...8068929-00		01/05/2023	PD - heater repair	73.30
International Association of Chi... 0247917		01/12/2023	IACP Dues 2023	190.00
Ander's Hardware Co. Inc.	N1186705	01/05/2023	PD - hallway and staircase light ...	9.16
GFL Environmental Inc.	UI00000018358	01/05/2023	UI1703	327.46
Mobile Communications Ameri...	665000151-1	01/05/2023	Unit 437 Radio Install	480.00
Mobile Communications Ameri...	665000160-1	01/05/2023	Unit 458 Light Bar Repair	220.00
Northport Auto Supply Co. Inc.	100714774	01/05/2023	PD #426 - radiator	286.57
O'Reilly Auto Parts	1063-422643	01/05/2023	PD #426 - trans fluid	131.88
W.H. Thomas Oil	444396B	01/12/2023	Supreme 5W30	184.80
W.H. Thomas Oil	444396B	01/12/2023	Havoline Synth 0W20	161.13
Mobile Communications Ameri...	665000154-2	01/05/2023	Radio Install Unit 432	530.00
Verizon	9923667928	01/05/2023	423469999-00001	88.62
Glass Doctor	2-105079	01/05/2023	PD #3345 - windshield	320.00
A T & T Mobility	287288439796X01062023	01/12/2023	287288439796	2,570.93
Spire	INV0018782	01/05/2023	3721 26th Ave 1177523333	20.89
Northport Auto Supply Co. Inc.	100715760	01/05/2023	PD #426 - coolant bottle	65.94
Northport Auto Supply Co. Inc.	100715941	01/05/2023	Forged Screw	5.04
Northport Auto Supply Co. Inc.	100715961	01/12/2023	PD Truck #3345 - coolant hose	90.31
Tuscaloosa Tire & Service Center	N281004	01/05/2023	PD #427 - tires	791.59
TSC Service & Supply Inc.	W12291A	01/05/2023	Car Wash	229.75
Ander's Hardware Co. Inc.	N1187830	01/12/2023	PD - commode repair	90.09
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	8,015.13
VC3 INC.	96566	01/05/2023	ThinkGard Invoice 96566	150.00
Amazon Capital Services	1LNR-C7JQ-MPDP	01/05/2023	Office supplies	411.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Motorola Solutions Inc.	8230395697	01/05/2023	AGENDA: Annual Motorola Cont..	41,438.37
Northport Auto Supply Co. Inc.	100716337	01/12/2023	PD #439 - brakes	267.31
Northport Auto Supply Co. Inc.	100716478	01/05/2023	Credit Orig Inv 100715941	-5.04
Northport Auto Supply Co. Inc.	100716479	01/12/2023	PD Truck #6989 - pins	9.64
O'Reilly Auto Parts	1063-424236	01/12/2023	PD #463 - fuel rail	126.89
USDA/APHIS/Wildlife Services	3004456498	01/12/2023	USDA Invoice 3004456498	1,964.55
State of Alabama	INV0018783	01/05/2023	Tower Lease - January 2023	500.00
Northport Auto Supply Co. Inc.	100716671	01/12/2023	PD #426 - programming transmi...	135.00
Whisenant Towing LLC	29908	01/12/2023	Tow Bill 29908	135.00
Gulf States Distributors Inc.	1435240-IN	01/12/2023	Vest and Outer Carrier Jones an...	1,278.00
Gulf States Distributors Inc.	1435240-IN	01/12/2023	Outer Carrier Jones and O'Neill	430.00
Gulf States Distributors Inc.	1435240-IN	01/12/2023	Cuff Pouch	28.00
Gulf States Distributors Inc.	1435240-IN	01/12/2023	Spray Pouch	23.00
Tuscaloosa County Commission	194	01/12/2023	Decedent Transport December ...	960.00
Amazon Capital Services	1QHC-PGH6-1XMG	01/12/2023	Camera Battery	48.53
Northwest Supply Co. Inc.	931708	01/12/2023	PD - sewer line repair	132.77
Amazon Capital Services	1MXN-1J17-1LHX	01/12/2023	Thermal paper	26.90
Amazon Capital Services	1LHJ-7VM7-C1DL	01/12/2023	Office Supplies	150.48
Department 33 - Police Total:				63,599.98
Department: 35 - Fire				
Wittichen Supply Co., Inc.	S103411022.001	01/05/2023	FD #4 - bay heater fan blade	122.35
DCH Regional Medical Center	INV0018843	01/12/2023	Drugbox Refill	127.27
DCH Regional Medical Center	INV0018843	01/12/2023	Drugbox Refill	127.27
A T & T Mobility	287288439796X01062023	01/12/2023	287288439796	462.27
Spire	INV0018781	01/05/2023	1101 Martin Luther King Blvd S...	1,303.71
Spire	INV0018791	01/05/2023	5410 Highway 69N 8439444444	1,111.53
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	1,799.34
Atlas Welding Supply Co. Inc.	550069	01/12/2023	BLANKET - Refill oxygen, Misc S...	67.01
Northport Auto Supply Co. Inc.	100716455	01/12/2023	FD SR-1 - batteries	285.90
Amazon Capital Services	11PK-KKG7-3KRL	01/05/2023	Transfill Adaptors	119.80
Central Alabama Training Soluti...	17044311	01/05/2023	FF Boots - P. Blazer	399.00
One Source Office Products LLC	OE-QT-5319-1	01/12/2023	Station 1	209.80
One Source Office Products LLC	OE-QT-5319-1	01/12/2023	Station 2	211.38
One Source Office Products LLC	OE-QT-5319-1	01/12/2023	Station 3	344.22
One Source Office Products LLC	OE-QT-5319-1	01/12/2023	Station 4	170.54
NAFECO	1184792	01/12/2023	Dress Shirts - B. Pepper	87.70
Alabama Fire College	7173	01/12/2023	Paramedic P2 - K. Snelson	1,671.00
Amazon Capital Services	1GML-HQQY-P9WL	01/12/2023	Date Stamp for Invoices	11.95
NAFECO	P-1178343	01/12/2023	Dress Shirt - K. Sparks - White B...	40.35
Amazon Capital Services	1D79-V3K7-G4RV	01/12/2023	Medical fill yoke for oxygen	29.95
Department 35 - Fire Total:				8,702.34
Department: 37 - Public Works				
Tree House Farm & Nursery	91069	01/12/2023	PW - plants and flowers for do...	605.50
Tree House Farm & Nursery	91076	01/12/2023	PW - plants and flowers for do...	12.00
Tree House Farm & Nursery	91105	01/12/2023	PW - plants and flowers for do...	282.00
Tree House Farm & Nursery	91106	01/12/2023	BLANKET - plants, soil, fertilizer ...	408.00
Walmart	INV0018792	01/05/2023	Fishing Line	4.84
Tree House Farm & Nursery	91135	01/12/2023	BLANKET - plants, soil, fertilizer ...	1,034.00
Walmart	INV0018793	01/05/2023	Foil/Tree	245.40
Lowe's Home Centers Inc.	01375b	01/05/2023	Christmas Open House	29.94
Lowe's Home Centers Inc.	02795	01/05/2023	BLANKET - Open House/Comm...	78.21
Lowe's Home Centers Inc.	02955b	01/05/2023	Christmas Open House	169.29
Lowe's Home Centers Inc.	09352	01/05/2023	Christmas Open House	81.98
Lowe's Home Centers Inc.	01164	01/05/2023	Shirley House - stealthflow exte...	36.12
Lowe's Home Centers Inc.	11730b	01/05/2023	Christmas Open House	258.98
Lowe's Home Centers Inc.	01518b	01/05/2023	Christmas Open House	273.78
Global HR Research LLC	13382872	01/05/2023	New Hire Background Check	73.36
Office Depot	16635973	01/05/2023	PW - stamps	60.00
Atlas Welding Supply Co. Inc.	545938	01/05/2023	PW Shop - argon cylinder lease	200.00
Lowe's Home Centers Inc.	10274	01/05/2023	Christmas Open House	51.49

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Staples Business Advantage	7369428202-0-1	01/05/2023	black ink	180.89
Staples Business Advantage	7369428202-0-1	01/05/2023	Red Ink	114.89
Staples Business Advantage	7369428202-0-1	01/05/2023	blue ink	114.15
Staples Business Advantage	7369428202-0-1	01/05/2023	yellow ink	112.24
Staples Business Advantage	7369428202-0-1	01/05/2023	2023 Desk Calendars	21.25
Staples Business Advantage	7369428202-0-1	01/05/2023	2023 Wall Calendars	221.78
Lowe's Home Centers Inc.	23542	01/05/2023	Christmas Open House	37.99
Lowe's Home Centers Inc.	18066	01/05/2023	Christmas Open House	23.74
DCH Occupational Medicine	00015517-00	01/05/2023	New Hire/Post-Accident/Rand...	244.00
Lowe's Home Centers Inc.	01487	01/05/2023	PW - 3 20 gal brute totes for d...	71.19
Lowe's Home Centers Inc.	01489	01/05/2023	Christmas open house	70.26
Lowe's Home Centers Inc.	01882B	01/05/2023	BLANKET - Open House/Comm...	79.58
Amazon Capital Services	1434-JDDV-7QVG	01/05/2023	Open House - cotton candy bags	161.80
Lowe's Home Centers Inc.	01721	01/05/2023	BLANKET - Open House/Comm...	178.65
Lowe's Home Centers Inc.	01078	01/05/2023	BLANKET - Open House/Comm...	100.93
Lowe's Home Centers Inc.	01926B	01/05/2023	BLANKET - Open House/Comm...	191.32
Lowe's Home Centers Inc.	02438	01/05/2023	BLANKET - Open House/Comm...	27.50
Lowe's Home Centers Inc.	02455B	01/05/2023	BLANKET - Open House/Comm...	4.15
Walmart	INV0018795	01/05/2023	Tape, Polyfill, Paint	222.32
Patrick Davis	INV0018846	01/12/2023	PW - reimbursement for P. Davi...	13.99
Lowe's Home Centers Inc.	01549B	01/05/2023	BLANKET - Open House/Comm...	66.40
Lowe's Home Centers Inc.	01589B	01/05/2023	BLANKET - Open House/Comm...	30.36
Lowe's Home Centers Inc.	12743	01/05/2023	BLANKET - Open House/Comm...	51.19
Walmart	INV0018794	01/05/2023	Ribbon/Batteries/Snowflakes	51.61
Walmart	INV0018796	01/05/2023	Lights	74.12
Lowe's Home Centers Inc.	01639B	01/05/2023	BLANKET - Open House/Comm...	172.30
Lowe's Home Centers Inc.	01669	01/05/2023	BLANKET - Open House/Comm...	257.38
Lowe's Home Centers Inc.	01821B	01/05/2023	BLANKET - Open House/Comm...	47.49
Lowe's Home Centers Inc.	01837B	01/05/2023	BLANKET - Open House/Comm...	47.49
Lowe's Home Centers Inc.	02550B	01/05/2023	BLANKET - Open House/Comm...	14.13
Lowe's Home Centers Inc.	02554	01/05/2023	BLANKET - Open House/Comm...	15.74
Lowe's Home Centers Inc.	02565	01/05/2023	BLANKET - Open House/Comm...	18.40
Southern Pipe & Supply	7466043-00	01/05/2023	Open House - seamseal pipe ins...	131.04
Ander's Hardware Co. Inc.	N1186220	01/05/2023	PW Shop - replace wall thermos...	21.99
Lowe's Home Centers Inc.	02654B	01/05/2023	BLANKET - Open House/Comm...	74.92
Lowe's Home Centers Inc.	02657	01/05/2023	BLANKET - Open House/Comm...	31.29
Lowe's Home Centers Inc.	02685	01/05/2023	BLANKET - Open House/Comm...	16.90
Staples Business Advantage	7369428202-3-1	01/05/2023	Summer Order	243.03
Ander's Hardware Co. Inc.	N1186336	01/05/2023	Open House - supplies for snow...	160.95
Ander's Hardware Co. Inc.	N1186346	01/05/2023	Open House - tape for extension...	35.97
Wells Fargo Vendor Financial Se...	5023140444	01/12/2023	PW - copystar copier fees	85.72
Staples Business Advantage	7369428202-1-1	01/05/2023	Credit Orig Inv 7369428202-3-1	-243.03
Ander's Hardware Co. Inc.	N1186583	01/05/2023	Kentuck Park - insulation for spi...	19.16
Ander's Hardware Co. Inc.	N1186585	01/05/2023	PW Wash Rack - repair to hose ...	31.76
Lowe's Home Centers Inc.	01264B	01/05/2023	BLANKET - Open House/Comm...	12.96
Precision Plating Inc	12400	01/05/2023	PW KBoom #6115 - fix cylinder ...	470.00
Northport Auto Supply Co. Inc.	100714834	01/12/2023	PW KBoom #2370 - trans fluid	216.10
W.H. Thomas Oil	444396	01/12/2023	Supreme 10W30	138.60
W.H. Thomas Oil	444396	01/12/2023	DELO 400 15W40	523.20
Northwest Supply Co. Inc.	930998	01/05/2023	PW Inventory Building - commo...	14.65
Northport Electrical Supply Inc.	V1014859	01/05/2023	Traffic - repair supplies for wrec...	84.57
Verizon	9923667928	01/05/2023	423469999-00001	506.13
Amazon Capital Services	1FPC-P33H-Q9FT	01/05/2023	PW - replacement clips for Otte...	10.99
Northport Electrical Supply Inc.	V1014932	01/05/2023	PW - change parking lot light bu...	125.09
Southland International Trucks ...	03CI338483	01/05/2023	PW Recycling Truck #6379 - axel...	34.09
Northport Auto Supply Co. Inc.	100715452	01/12/2023	PW Recycling Truck #6379 - bit ...	107.08
Cintas	4141606358	01/05/2023	Payer # 14385499	1,203.17
Atlas Welding Supply Co. Inc.	549146	01/12/2023	PW - shop heater repair to blo...	15.69
Northport Electrical Supply Inc.	V1014946	01/12/2023	PW Shop - repair to heater	204.58
TSC Service & Supply Inc.	W12281A	01/12/2023	PW - steam cleaner nozzle bust...	83.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Northport Auto Supply Co. Inc.	100715902	01/12/2023	PW KBoom #1053 - hyd hose	47.68
Southland International Trucks ...	03CI338504	01/05/2023	PW Shop - stock axel studs for ...	65.52
Wittichen Supply Co., Inc.	5103419395.001	01/12/2023	PW Shop - J. Sanders office hea...	130.40
DCH Occupational Medicine	00015758-00	01/12/2023	New Hire/Post Accident/Rand...	234.00
Global HR Research LLC	13397999	01/12/2023	New Hire Background Checks	135.10
Black Warrior Solid Waste	20230101-0217-10050	01/05/2023	34	22,500.44
Moore Petroleum Co. Inc.	2236501	01/12/2023	1-000101	7,107.18
Atlas Welding Supply Co. Inc.	550070	01/12/2023	BLANKET - monthly nitrogen for...	12.31
Waste Connections of Alabama ...	576	01/12/2023	6085-1018	15,540.00
Southland International Trucks ...	03CI338585	01/05/2023	PW GT #6376 - injectors	3,698.03
Southland International Trucks ...	03CI338617	01/05/2023	PW Dump Truck #7260 - brake ...	501.30
Northport Auto Supply Co. Inc.	100716370	01/12/2023	PW GT #4188 - hyd line	105.93
Northport Auto Supply Co. Inc.	100716480	01/12/2023	PW KBoom #9487 - ring for tarp	5.00
Lewis Distributors LLC.	1376B	01/12/2023	hose clamp	7.00
Lewis Distributors LLC.	1376B	01/12/2023	non c brake clean	94.80
Lewis Distributors LLC.	1376B	01/12/2023	w/s solvent	57.36
Lewis Distributors LLC.	1376B	01/12/2023	hologen capsule	11.85
Lewis Distributors LLC.	1376B	01/12/2023	mini hose clamp	8.50
Lewis Distributors LLC.	1376B	01/12/2023	bulb	4.00
Lewis Distributors LLC.	1376B	01/12/2023	mini hose clamp	6.50
Lewis Distributors LLC.	1376B	01/12/2023	hose clamp	7.00
Tuscaloosa Farmers Cooperative..	1503491	01/05/2023	Construction - highway seed mix	120.00
Verizon	380000037348	01/12/2023	PW - monthly GPS service	900.85
McFarland Ace Hardware	3200/2	01/12/2023	BLANKET - propane for forklift	25.13
Cintas	4142324592	01/05/2023	Payer # 14353601	26.16
Cintas	4142329909	01/05/2023	Payer # 14385499	664.60
Lowe's Home Centers Inc.	01173	01/12/2023	Construction - asphalt water ta...	8.54
Lowe's Home Centers Inc.	01188	01/12/2023	PW Shop - grease gun	378.10
Tractor Supply	87364	01/12/2023	BLANKET - propane for asphalt t...	52.36
Ander's Hardware Co. Inc.	N1188158	01/12/2023	Kentuck Park - water spigot Y f...	15.98
Southland International Trucks ...	03CI338644	01/12/2023	PW GT #6379 - pins & bushings ...	1,021.42
Southern Pipe & Supply	7530649-00	01/12/2023	Construction - hay mats	182.50
Southern Pipe & Supply	7539705-00	01/12/2023	Construction - red top water pl...	308.00
Northwest Supply Co. Inc.	931786	01/12/2023	PW - repair busted pipe on pres...	10.45
Northwest Supply Co. Inc.	931787	01/12/2023	PW - busted water line	38.86
Cintas	4142945990	01/12/2023	Payer # 14353601	26.16
Cintas	4142952005	01/12/2023	Payer # 14385499	664.60

Department 37 - Public Works Total: 66,028.28

Department: 39 - Utilities

Verizon	312000033761	01/05/2023	UT - GPS	458.10
Cassady Company Inc The	Proj 20-121 Inv 10	01/05/2023	Council Approved - Water & Se...	5,999.19
Staples Business Advantage	204880514-0-2	01/05/2023	2023 Calendars	174.80
DSL Electric Inc.	DSL6168322	01/05/2023	Repair and Parts for #1 Finish P...	935.29
Price Civil Services Inc.	INV0018798	01/05/2023	Council Approved - Utility Ease...	41,755.00
Mission Communications LLC	1071383	01/12/2023	AGENDA (1/9/23) - Annual Servi...	8,829.60
Southern Pipe & Supply	7474667-00	01/12/2023	Meter Locks w/ Key 2396 4KALH	728.70
Dominion Construction Co. Inc.	Proj STPOA-0006(564) Inv 7	01/05/2023	Council Approved - Water & Se...	201,945.85
Lowe's Home Centers Inc.	01263b	01/05/2023	Credit - Tax Correction	-3.42
Lowe's Home Centers Inc.	109208	01/05/2023	Blanket- Misc supplies for inve...	37.58
Kyocera Document Solutions Al...	55c1432647	01/05/2023	Copier Maintenance & Overage ...	427.69
City of Tuscaloosa Water & Sew...	9867186	01/12/2023	24184 Raw Water	42,221.87
Northport Auto Supply Co. Inc.	100714515	01/12/2023	Blanket - Misc. Supplies for Inv...	39.40
Eco-Tech Inc.	222426	01/05/2023	AGENDA (7/7/22)Materials for F..	26,665.00
Comcast Cable	INV0018773	01/05/2023	3950 3rd St S, 8396 90 014 018...	296.03
Schreiber LLC	AR1/51035744	01/05/2023	Grit Bridge Gear Box, Motor, Se...	3,087.80
Verizon	9923667928	01/05/2023	423469999-00001	545.47
Wells Fargo Vendor Financial Se...	5023225385	01/05/2023	Blanket - UT Copier Lease Agre...	89.21
Ricks Service Co LLC	221024-CN-KC	01/05/2023	Service Call for Intake Generator	1,945.72
Dogan Steel Inc.	22660	01/12/2023	Crane Service for Carrols Creek ...	250.00
Wells Fargo Vendor Financial Se...	5023246536	01/05/2023	Blanket - Billing Office Copier Le...	178.26

Expense Approval Report

Payment Dates: 1/5/2023 - 1/18/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Ferguson Enterprises LLC	1462274	01/05/2023	16" MJ Gaskets	48.76
Ferguson Enterprises LLC	1462274	01/05/2023	16" MJ Caps	626.40
Pace Analytical LLC	2235524040	01/05/2023	Council Approved - BLANKET - T...	263.90
Pace Analytical LLC	2235524090	01/05/2023	Council Approved - BLANKET - T...	18.46
Cassady Company Inc The	Proj 20-135 Inv 18	01/05/2023	Council Approved - Hwy 82 PS &..	682.50
Cassady Company Inc The	Proj 20-140 Inv 20	01/05/2023	Council Approved - Eng. Services..	4,066.01
Cassady Company Inc The	Proj 21-139 Inv 5	01/05/2023	Council Approved - Eng. Services..	7,040.00
Northport Auto Supply Co. Inc.	100715812	01/12/2023	Blanket - Misc. Supplies for Inv...	4.50
Cintas	4141773242	01/12/2023	Payer # 14385521	134.01
USI Insurance Svc LLC Alabama	4435402	01/05/2023	Installment 2 Policy 100246356...	61,090.90
RCP - Recorders Charts & Pens	INV0018800	01/05/2023	Difference for PO #23-0710 - Ch...	52.96
Spectrum Business	0105104123022	01/05/2023	11405 Lary Lake Rd 8781 14 101..	89.99
Ferguson Enterprises LLC	1467162	01/05/2023	Blue Marking Paint	288.00
Pace Analytical LLC	2220394659	01/05/2023	AGENDA - BLANKET - Testing fo...	4,367.52
Moore Petroleum Co. Inc.	2236501b	01/12/2023	1-000100	4,737.09
Spectrum Business	INV0018838	01/12/2023	11405 Lary Lake Rd 8781 14 101..	70.13
DCH Occupational Medicine	00015758-00	01/12/2023	New Hire/Post Accident/Rand...	234.00
Global HR Research LLC	13397999	01/12/2023	New Hire Background Checks	73.36
Denali Water Solutions LLC	INV381303	01/12/2023	Council Approved - Sludge Rem...	10,340.60
Dell Marketing LP	10642241119	01/05/2023	Desktop computer for WTP	941.84
Empire Pipe and Supply Compa...	2100533	01/05/2023	Council Approved - 5/8" Radio ...	9,786.00
Pace Analytical LLC	2235524990	01/05/2023	Council Approved - BLANKET - T...	282.36
Winfield Tool & Equipment Ren...	82290-2	01/05/2023	Blanket - Equipment Rentals	110.00
Price Civil Services Inc.	INV0018810	01/05/2023	Council Approved - Utility Ease...	1,225.00
Northport Auto Supply Co. Inc.	100716454	01/12/2023	WWTP Truck #0136 Thermostat	10.86
Glass Doctor	2-105143	01/12/2023	Water Vehicle # 4532 Windshie...	660.00
Cintas	4142328706	01/05/2023	Payer # 14385564	59.03
Cintas	4142329100	01/05/2023	Payer # 14385434	337.26
Alabama Dept of Environmental...	INV0018806	01/05/2023	Grade I Water Certification Fee	125.00
Alabama Dept of Environmental...	INV0018807	01/05/2023	Grade I Water Certification Fee	125.00
RCP - Recorders Charts & Pens	INV123076	01/04/2023	Charts for WTP	1,412.03
Tuscaloosa Tire & Service Center	N281077	01/12/2023	Utilities Truck #3297 Tires	493.04
Empire Pipe and Supply Compa...	2094256	01/12/2023	Council Approved - 5/8" Radio ...	1,050.00
Civil Worx Construction LLC	3013	01/12/2023	825B Crusher Run	2,083.81
Turkey Creek Sand & Gravel Inc.	9411	01/12/2023	Blanket - Drying Bed Sand	3,526.14
Cintas	4142618556	01/12/2023	Payer # 14385521	134.01
Lowe's Home Centers Inc.	01206	01/12/2023	Blanket - Misc. Maintenance & ...	39.87
Amazon Capital Services	19GK-PP3K-PJ6V	01/12/2023	Keyboard	36.92
Amazon Capital Services	19GK-PP3K-PJ6V	01/12/2023	2023 Montly Planner	10.20
Amazon Capital Services	19GK-PP3K-PJ6V	01/12/2023	Letter Openers (3pk)	2.99
Amazon Capital Services	19GK-PP3K-PJ6V	01/12/2023	Paper Clip Dispenser	2.23
Amazon Capital Services	1TD7-HMGK-PM1V	01/12/2023	HP Color Laser Jet CP5225 Print...	1,649.00
Southern Pipe & Supply	7530125-00	01/12/2023	6" x 12" Sleeves	516.00
Southern Pipe & Supply	7530125-00	01/12/2023	8" x 12" Sleeves	837.00
Lowe's Home Centers Inc.	01693	01/12/2023	Blanket - Misc. Supplies for Inv...	66.43
Ricks Service Co LLC	230110-CNP-MF	01/12/2023	Montgomery Farms PS Repairs	4,478.90
Cintas	4142950660	01/12/2023	Payer # 14385564	59.03
Cintas	4142951032	01/12/2023	Payer # 14385434	347.60
Southern Pipe & Supply	7024995-01	01/12/2023	Bolts for 2" Meters	132.60
Patrick's Wastewater Services L...	199	01/12/2023	Council Approved - Contract ser...	480.00
Regions Bank	INV0018881	01/12/2023	2016 WS Series - January 2023	23,825.00
Regions Bank	INV0018883	01/12/2023	2021 A Warrants - January 2023	16,574.00
Regions Bank	INV0018884	01/12/2023	2021 A Warrants - January 2023	147,659.33
Department 39 - Utilities Total:				649,914.71
Department: 40 - Williamson Cemetery				
Lowe's Home Centers Inc.	02765	01/05/2023	Williamson Cemetery - power p...	74.84
Department 40 - Williamson Cemetery Total:				74.84
Department: 41 - Outside Agency Funding				
Arts & Humanities Council of Tu...	INV0018774	01/05/2023	Quarterly Funding Payment - Ja...	20,000.00
Focus on Senior Citizens	INV0018775	01/05/2023	Quarterly Funding Payment - Ja...	7,500.00

Expense Approval Report

Payment Dates: 1/5/2023 - 1/18/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Friends of Historic Northport	INV0018776	01/05/2023	Quarterly Funding Payment - Ja...	2,500.00
Kentuck Museum Association	INV0018777	01/05/2023	Quarterly Funding Payment - Ja...	18,750.00
Tuscaloosa County Industrial De...	INV0018784	01/05/2023	Quarterly Funding Payment - Ja...	7,500.00
Tuscaloosa County Park & Recr...	INV0018785	01/05/2023	Quarterly Funding Payment - Ja...	59,000.00
Tuscaloosa Metro Animal Shelter	INV0018786	01/05/2023	Animal Control Contract - Janua...	16,828.25
Tuscaloosa Public Library	INV0018787	01/05/2023	Quarterly Funding Payment - Ja...	31,250.00
Tuscaloosa Tourism & Sports C...	INV0018788	01/05/2023	Quarterly Funding Payment - Ja...	6,250.00
Warrior Baseball Association	INV0018790	01/05/2023	Quarterly Funding Payment - Ja...	6,250.00
West Alabama Food Bank	INV0018808	01/05/2023	Quarterly Funding Payment - Oc...	6,250.00
West Alabama Food Bank	INV0018809	01/05/2023	Quarterly Funding Payment - Ja...	6,250.00
Tuscaloosa County Emergency ...	CN EB-7	01/12/2023	Everbridge System Share	7,681.88
Department 41 - Outside Agency Funding Total:				196,010.13
Department: 45 - 2019 Additional Sales Tax				
Duncan Coker P.C.	Proj 22-136.3 Inv 2	01/05/2023	Rice Mine Rd. Storm Drainage S...	12,153.00
Criterion Consulting LLC	2242	01/12/2023	reimbursable expense feasibility..	121.25
Department 45 - 2019 Additional Sales Tax Total:				12,274.25
Grand Total:				1,318,218.42

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	641,341.94
08 - TCRIC FUND	9,118.00
19 - GASOLINE EXCISE TAX FUND	14,543.77
22 - MUNICIPAL COURT JUDICAL ADMIN FUND	3,300.00
50 - WATER & SEWER FUND	633,340.71
51 - WATER & SEWER DEVELOPMENT FEES FUND	16,574.00
Grand Total:	1,318,218.42

Account Summary

Account Number	Account Name	Payment Amount
01-13-102-50245	Development Funds - Distr..	200.00
01-13-103-50245	Development Funds - Distr..	150.00
01-13-110-50312	Cell Phones	49.29
01-15-000-50101	Subscriptions	420.00
01-15-000-50105	Office Supplies	573.36
01-15-000-50112	Advertising	291.25
01-15-000-50175	Sundry Expense	1,429.93
01-15-000-50250	Community Events	1,044.78
01-15-000-50312	Cell Phones	90.92
01-15-000-50350	Insurance - General Fund	91,636.35
01-15-000-50356	Janitorial Supplies - City H...	1,475.86
01-15-000-50357	Janitorial Contracts - City ...	26.41
01-15-000-50359	Fuel & Oil	430.75
01-15-000-50383	Repair - Facilities	51.49
01-15-600-70008	Series 2016 Warrants	78,650.00
01-15-600-70010	Series 2021 B Warrants	48,565.29
01-16-000-50105	Office Supplies	112.24
01-16-000-50247	Outsourced Legal Services	2,002.95
01-16-000-50312	Cell Phones	48.61
01-17-000-50104	Printing & Duplication	445.67
01-17-000-50105	Office Supplies	757.49
01-17-000-50312	Cell Phones	46.81
01-17-000-50359	Fuel & Oil	96.13
01-17-000-50373	Judicial Services - Court J...	7,653.50
01-17-000-50499	State & County Court Costs	34,090.68
01-22-000-50105	Office Supplies	218.99
01-22-000-50106	Office Equipment	99.58
01-22-000-50312	Cell Phones	174.81
01-22-000-50344	Website - Design & Maint...	499.95
01-22-000-50348	Utilities - Internet	7,903.32
01-22-000-50376	Service Contracts	2,240.00
01-25-000-50010	Hiring & Recruitment Exp...	43.16
01-25-000-50105	Office Supplies	163.58
01-26-000-50175	Sundry Expense	95.00
01-26-000-50210	Professional Services	2,853.00
01-26-000-50239	Presentations & Awards	165.56
01-26-000-50267	Personnel Legal Expenses	1,600.00
01-26-000-50329	DCH Employee Assistance...	2,023.56
01-26-000-50340	Drug Testing - Random	888.00
01-28-000-50283	Uniforms	24.00
01-28-000-50312	Cell Phones	314.64
01-28-116-50112	Advertising - Planning Co...	46.55
01-32-000-50312	Cell Phones	177.92
01-32-600-81004	MPO - Charlie Shirley Road	944.49
01-32-600-81006	Corrogated Pipe/Sanitary ...	1,978.46
01-33-000-50010	Hiring & Recruitment Exp...	506.00
01-33-000-50100	Dues	190.00

Account Summary

Account Number	Account Name	Payment Amount
01-33-000-50105	Office Supplies	637.90
01-33-000-50111	Software - License & Main...	150.00
01-33-000-50275	Body Armor	1,278.00
01-33-000-50288	Uniform Accessories	481.00
01-33-000-50312	Cell Phones	2,659.55
01-33-000-50355	Communication System - ...	500.00
01-33-000-50359	Fuel & Oil	8,015.13
01-33-000-50361	Maintenance & Repair - P...	305.32
01-33-000-50367	Maintenance & Repair - V...	2,926.06
01-33-000-50377	Supplies & Equipment - V...	229.75
01-33-000-50406	Communication System -...	41,438.37
01-33-000-50441	Beaver Control Contract -...	1,964.55
01-33-000-50515	Decedent Transport	960.00
01-33-000-50522	Utilities - Natural Gas	20.89
01-33-000-50590	Utilities - Other	327.46
01-33-600-80000	Equipment	1,010.00
01-35-210-50105	Office Supplies	11.95
01-35-210-50283	Uniforms	128.05
01-35-210-50297	Turn Out Gear	399.00
01-35-210-50312	Cell Phones	462.27
01-35-210-50359	Fuel & Oil	1,799.34
01-35-210-50402	Training - Departmental	1,671.00
01-35-210-50411	Maintenance & Repair - R...	285.90
01-35-210-50520	Utilities - Natural Gas	2,415.24
01-35-211-50434	Janitorial Supplies - Statio...	209.80
01-35-212-50434	Janitorial Supplies - Statio...	211.38
01-35-213-50434	Janitorial Supplies - Statio...	344.22
01-35-214-50380	Repairs - Station 4	122.35
01-35-214-50434	Janitorial Supplies - Statio...	170.54
01-35-221-50242	Medical Supplies - Engines	277.02
01-35-223-50242	Medical Supplies - Rescue	194.28
01-37-310-50010	Hiring & Recruitment Exp...	686.46
01-37-310-50105	Office Supplies	825.20
01-37-310-50126	Office Equipment - Lease	85.72
01-37-310-50256	GPS Tracking	900.85
01-37-310-50261	Contract Shirts & Pants	2,584.69
01-37-310-50305	Contract Services	200.00
01-37-310-50312	Cell Phones	517.12
01-37-310-50359	Fuel & Oil	7,768.98
01-37-310-50451	Solid Waste Authority Con...	22,500.44
01-37-310-50458	Landfill - Advanced Dispos...	15,540.00
01-37-311-50387	Supplies - Community Eve...	6,064.61
01-37-312-50234	Supplies - Construction	696.53
01-37-316-50221	Hand Tools - Shop	378.10
01-37-316-50234	Supplies - Shop	274.84
01-37-318-50360	Maintenance - Public Wor...	125.09
01-37-318-50380	Repairs - Public Works Bui...	552.33
01-37-320-50380	Repairs - Garbage Trucks	4,825.38
01-37-322-50380	Repairs - Heavy Trucks	501.30
01-37-323-50380	Repairs - Trash Trucks	738.78
01-37-328-50234	Supplies - Traffic	84.57
01-37-330-50360	Maintenance - Shirley Pla...	36.12
01-37-331-50380	Repairs - Recycling Trucks	141.17
01-40000	Business License	1,857.79
01-40-000-50360	Maintenance - Williamson...	74.84
01-41-000-50801	Tuscaloosa Public Library	31,250.00
01-41-000-50802	Kentuck Museum	18,750.00
01-41-000-50803	Metro Animal Shelter	16,828.25

Account Summary

Account Number	Account Name	Payment Amount
01-41-000-50804	FOCUS	7,500.00
01-41-000-50805	Tuscaloosa County Industr...	7,500.00
01-41-000-50807	Friends of Historic Northp...	2,500.00
01-41-000-50808	Warrior Baseball	6,250.00
01-41-000-50809	Fine Arts Initiative - Arts C...	20,000.00
01-41-000-50810	Tuscaloosa County PARA	59,000.00
01-41-000-50812	EMA Annual Funding	7,681.88
01-41-000-50813	Tuscaloosa Tourism & Spo...	6,250.00
01-41-000-50814	West Alabama Food Bank	12,500.00
01-45-000-54303	Drainage Study/Repair - 5...	12,153.00
01-45-000-54402	Northport School System	121.25
08-32-600-81005	MLK Improvements Project	9,118.00
19-32-000-60062	Resurfacing Projects - City	14,543.77
22-17-000-50373	Judicial Services	3,300.00
50-39-510-50010	Hiring & Recruitment Exp...	307.36
50-39-510-50105	Office Supplies	227.14
50-39-510-50106	Office Equipment	1,738.21
50-39-510-50261	Contract Shirts and Pants	1,070.94
50-39-510-50305	Contract Services	480.00
50-39-510-50312	Cell Phones	545.47
50-39-510-50359	Fuel & Oil	4,737.09
50-39-510-50376	Service Contracts	458.10
50-39-510-50385	Raw Water Purchases	42,221.87
50-39-510-50396	Repairs - Vehicles	1,163.90
50-39-510-50403	Training - Technical	250.00
50-39-510-50472	Insurance - Property	61,090.90
50-39-510-50473	Inventory Supplies	144.49
50-39-510-50590	Utilities - Other	456.15
50-39-511-50104	Printing & Duplication	427.69
50-39-511-50106	Office Equipment	178.26
50-39-512-50108	Equipment - Computers &...	941.84
50-39-512-50313	Laboratory Supplies	1,464.99
50-39-512-50336	Repairs	2,881.01
50-39-512-50454	Testing & Professional Ser...	564.72
50-39-513-50323	Sludge Disposal	10,340.60
50-39-513-50336	Repairs	3,087.80
50-39-513-50360	Maintenance	3,566.01
50-39-513-50454	Testing & Professional Ser...	4,367.52
50-39-514-50430	Equipment Rental	110.00
50-39-514-50431	Construction & Repair Su...	5,261.27
50-39-514-50477	Water Meters	10,836.00
50-39-515-50389	Maintenance - Collections...	8,829.60
50-39-515-50453	System & Infrastructure R...	4,478.90
50-39-515-50457	System & Infrastructure ...	250.00
50-39-600-70008	Series 2016 Warrants	23,825.00
50-39-600-70010	Series 2021 A Warrants	147,659.33
50-39-600-81307	Sewer Expansion - HWY 69..	7,040.00
50-39-600-81308	WTP SCADA - Valve & Val...	26,665.00
50-39-600-81508	PS#2 Gravity Main/NewPS...	682.50
50-39-600-81509	IN-Place Rehab - lines & ...	4,066.01
50-39-600-81513	Utility Easement Clearing -..	42,980.00
50-39-600-81700	HWY 82 Utility Relocation	207,945.04
51-39-600-70010	Series 2021 A Warrants	16,574.00
Grand Total:		1,318,218.42

Project Account Summary

Project Account Key	Payment Amount
None	1,318,218.42

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

1,318,218.42



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.3.

MEETING DATE: January 23, 2023

SUBJECT: PO Requisition - Renewal of Supersedeas Bond pertaining to Condemnation of Property for the Hwy. 69/UCR Realignment Project, \$11,900.00

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Kim Braughton

Approved By: Ron Davis

Summary:

On November 5, 2018, by Resolution 18-098, the City Council authorized the appeal from Probate Court to Circuit Court of the Condemnation Award for the Union Chapel Road Realignment Project, for Tract 2. A portion of this condemnation appeal process required the City of Northport to post a Supersedeas Bond, which we did in 2018. This invoice is for the renewal of said bond in the amount of \$11,900.00. This expense should be charged against the Hwy. 69/UCR Realignment Project and will be reimbursed by ALDOT.

Recommendation:

Approve

Funding Source/GL Code:

GL Code No. 08-32-600-80002 Amount: \$11,900.00

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$11,900.00 to USI Insurance Services, LLC for the renewal of the Supersedeas Bond pertaining to the condemnation of property for Hwy. 69/Union Chapel Road Realignment Project.

----- INVOICE -----

Invoice Date	11/17/22
Invoice No.	4386030
Bill-To Code	CITYNOR24
Client Code	CITYNOR24
Inv Order No.	477*6991488

Named Insured: City of Northport

Amount Remitted: \$
Pay via Credit Card or EFT Draft: usi.com/paymybill

Make checks payable to: USI Insurance Services, LLC

Effective Date	Policy Period	Coverage Description	Transaction Amount
11/20/22	11/20/22 to 11/20/23	Ohio Casualty Insurance Company Policy No. 80C203825 *Renewal - Judicial Bond Supersedeas Bond Probate Court of Tuscaloosa County Invoice Number: 4386030 Amount Due:	11,900.00 11,900.00

***Premiums Due and Payable on Effective Date**

FRAUD PREVENTION NOTICE: USI will never provide unsolicited payment instructions. You should only change payment instructions if confirmed by calling your USI Account Manager or contacting your local USI office.



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.4.

MEETING DATE: January 23, 2023

SUBJECT: Purchase Requisition - Metro Jail Bill, \$49,912.50

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Haley Abbett

Approved By: Gerald Burton

Summary:

The purchase requisition to Tuscaloosa County Commission in the amount of \$49,912.50. This is the cost to house prisoners October 2022 - December 2022.

Recommendation:

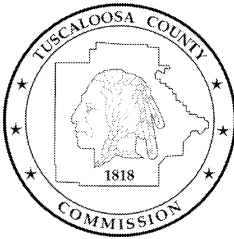
That this request be passed.

Funding Source/GL Code:

GL Code No. 12-33-000-50233 Amount: \$49,912.50

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$49,912.50 _____ to _____.



INVOICE

TUSCALOOSA COUNTY COMMISSION
P.O. BOX 20113
TUSCALOOSA AL 35402-0113

Invoice Date: 01/04/2023
Customer Number: 100-0000003-000
Invoice Number: 182
Amount Due: \$50,374.50

Amount Enclosed: _____

CITY OF NORTHPORT
PO BOX 569
NORTHPORT AL 35476

PLEASE DETACH TOP PORTION AND REMIT WITH PAYMENT

Invoice Date: 01/04/2023 Description: INMATE HOUSING

Reference to: OCTOBER 2022 - DECEMBER 2022

Date	Quantity	Unit Price	Description	Taxable	Extended Total
10/31/22	1.00000	14,052.50		N	\$14,052.50
10/31/22	1.00000	7,755.00	OCTOBER BASE CONTRACT	N	\$7,755.00
			OCTOBER OVERAGE		
11/30/22	1.00000	14,052.50		N	\$14,052.50
			NOVEMBER BASE CONTRACT		
12/31/22	1.00000	14,052.50		N	\$14,052.50
			DECEMBER BASE CONTRACT		
Subtotal					\$49,912.50
Sales Tax					\$.00
Invoice Total					\$49,912.50



INQUIRIES Email receivables@tuscco.com.

* End of Customer Invoices *

* End of Invoice *

MUNICIPALITY AND TOWN INMATE COUNT

CITY OF NORTHPORT	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023
MONTHLY ALLOWANCE	248	240	248	248	224	248	240	248	240	248	248	240
TOTAL INMATES	342	237	243	0	0	0	0	0	0	0	0	0
OVERAGE	94	(3)	(5)	(248)	(224)	(248)	(240)	(248)	(240)	(248)	(248)	(240)
Base Contract Amount	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50
Overage Rate: \$82.50	7,755.00	0.00	0.00									
Total Amount Due	21,807.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50	14,052.50



Billing for October 2022

TPD- 700 BEDS	87.50
x <u>55</u>	x <u>557</u> BEDS OVER
\$38,500.00	\$48,737.50

NPD – 342 BEDS

BROOKWOOD	21 BEDS	
	x <u>55</u>	
	\$1.155.00	344 BEDS LEFT

LAKEVIEW	34 BEDS	
	x <u>55</u>	
	\$1,870.00 TOTAL	331 BEDS LEFT

VANCE –	5 BEDS	178 BEDS LEFT
	x <u>55</u>	
	\$275.00 TOTAL	



Tuscaloosa County Sheriff's Office
714 ½ Greensboro Avenue
Tuscaloosa, AL 35401

Ronald S. Abernathy., Sheriff
Tuscaloosa County Alabama

Phone: (205) 752-0616
Fax: (205) 752-6985

Billing for November 2022

TPD- 700 BEDS
x 55
\$38,500.00

368 BEDS OVER
x 87.50
\$32,200.00

NPD – 237 BEDS

BROOKWOOD 11 BEDS
x 55
\$605.00

333 BEDS LEFT

LAKEVIEW 25 BEDS
x 55
\$1,375.00 TOTAL

306 BEDS LEFT

VANCE – 2 BEDS
x 55
\$110.00 TOTAL

176 BEDS LEFT



Billing for December 2022

TPD- 700 BEDS
x 55
\$38,500.00

303 BEDS OVER
x 87.50
\$26,512.50

NPD – 243 BEDS

BROOKWOOD 30 BEDS
x 55
\$1,650.00

303 BEDS LEFT

LAKEVIEW 21 BEDS
x 55
\$1,155.00 TOTAL

285 BEDS LEFT

VANCE – 12 BEDS
x 55
\$660.00 TOTAL

164 BEDS LEFT



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.5.

MEETING DATE: January 23, 2023

SUBJECT: 2023 Lease Payment to Northport Properties LLC - \$19,200.

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Malorie Mixon

Approved By: Glenda Webb

Summary:

This is an invoice for the 2023 Lease Payment to Northport Properties LLC - Jan. 1, 2023 through Dec. 31, 2023 in the amount of \$19,200.

Recommendation:

Recommend to approve this item

Funding Source/GL Code:

GL Code No. 01-15-000-50226 Amount: \$19,200.00

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$19,200 to Northport Properties LLC for 2023 Lease Payment.



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.6.

MEETING DATE: January 23, 2023

SUBJECT: 2023 Bridge Inspections Cost Estimate

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Engineering - NB

Approved By: Tera Tubbs

Summary:

The Engineering department is requesting that the City Council approve the cost estimate submitted by Blake Galloway to perform bridge inspections in 2023. The total amount of the cost estimate is \$5,700.00. The cost estimate for services is attached.

Recommendation:

It is recommended that this request be approved.

Funding Source/GL Code:

GL Code No. 01-32-000-50219 Amount: \$ 5,700.00

Motion for Consideration:

Approval of the Consent Agenda will approve the cost estimate submitted by Blake Galloway for the 2023 bridge inspections.

Cost Estimates for Bridge Inspection
Calendar Year 2023
City of Northport

Routine Inspections

BIN 17853	\$950.00
BIN 17590	\$950.00
BIN 19408	\$950.00
BIN 20613	\$950.00
BIN 12143	\$950.00
BIN 14727	\$950.00

Grand Total : \$5,700.00



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.7.

MEETING DATE: January 23, 2023

SUBJECT: Purchase Requisition - Annual Maintenance Contract for PD Chiller

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Summer Cockrell

Approved By: Brooke Starnes

Summary:

The requisition for Carrier Corporation is for the Annual Maintenance Contract for the Police Department Chiller in the amount of \$6,025.80.

Recommendation:

Approve

Funding Source/GL Code:

GL Code No. 01-33-000-50363 Public Safety Compound Maintenance Contracts Amount: \$ 6,025.80

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$ 6,025.80 to Carrier Corporation.



Invoice: 90249847

RECEIVED
JAN 09 2023

BY: _____

Bill-To Address
CITY OF NORTHPORT
ACCOUNTS PAYABLE DEPT 20533330
PO BOX 569
NORTHPORT AL 35476-0000

Invoice Date: 01/01/2023
Customer Number: A00144338
PO number 19-1315
Payment Terms: Net Due in 30 Days
Payment Due Date: 01/31/2023
Billing Period Start: 01/01/2023
Billing Period End: 12/31/2023

Location

CITY OF NORTHPORT
3721 26th Ave
Northport AL 35473-2952

Work Performed

CY OF NORTHPORT SAIR Agreement

Line	Product	Service Contract	Description of Work	Price
1	Maintenance	7000002321	CY OF NORTHPORT SAIR Agreement	6,025.80 USD
Total Net Amount				6,025.80 USD
Total Tax Amount				0.00 USD
Total				6,025.80 USD

Performed per Carrier's terms and conditions. Carrier reserves the right to assess interest at the maximum rate allowable by law on amounts past due. Carrier Corporation, a Delaware Corp. F.E.I.N.06-0991716

Please remit payment to:
Carrier Corporation
PO Box 93844
Chicago, IL 60673-3844

We greatly appreciate the opportunity to service your HVAC needs. To pay by M/C, Visa or Amex please visit www.carrier.com/commercial/en/us/online-payments/online-payment-service/.

We hereby certify that these goods were produced in compliance with all applicable requirements of sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under section 14 thereof. Any claim for shortage or adjustment must be made within 30 days of receipt of the goods.

For all questions and inquires please call (800) 379-6484



Invoice: 90249847

CARRIER CORPORATION
TERMS AND CONDITIONS OF SALE - EQUIPMENT AND/OR SERVICE

1. PAYMENT AND TAXES-Payment shall be made net 30 days from date of invoice. Carrier reserves the right to require cash payment or other alternative method of payment prior to shipment or completion of work if Carrier determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the price, Customer shall pay Carrier any taxes or government charges arising from this Agreement. If Customer claims that any such taxes or government charges do not apply to the transactions governed by this Agreement, Customer shall provide Carrier with acceptable tax exemption certificates or other applicable documents.

2. EXTRAS-Equipment, parts or labor in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization, paid for as an extra at Carrier's prevailing labor rates and equipment/parts charges, and subject to the terms of this Agreement.

3. RETURNS-No items will be accepted for return without prior written authorization. Returned goods may be subject to a restocking charge. Special order and non-stock items cannot be returned.

4. SHIPMENT - All shipments shall be F.O.B. shipping point, freight prepaid and allowed to the job site. Shipment dates quoted are approximate. Carrier does not guarantee a particular date for shipment or delivery.

5. PARTIAL SHIPMENT-Carrier shall have the right to ship any portion of the equipment, goods or other materials included in this Agreement and invoice Customer for such partial shipment.

6. DELAYS-Carrier shall not be liable for delays in manufacturing, shipping or delivery by causes beyond the control and without the fault or negligence of Carrier, including but not restricted to acts of God, acts of a public enemy, acts of government, acts of terrorism, fires, floods, epidemics, quarantine restrictions, freight embargoes, supplier delays, strikes, or labor difficulties (collectively "Force Majeure Events"). Carrier agrees to notify Customer in writing as soon as practicable of the causes of such delay. In the event that any materials or equipment to be provided by Carrier under this Agreement become permanently unavailable as a result of a Force Majeure Event, Carrier shall be excused from furnishing such materials or equipment.

7. WARRANTY-Carrier warrants that all equipment manufactured by Carrier Corporation and all Carrier equipment, parts or components supplied hereunder will be free from defects in material and workmanship. Carrier shall at its option repair or replace, F.O.B. point of sale, any equipment, part or component sold by Carrier and determined to be defective within one (1) year from the date of initial operation or eighteen (18) months from date of shipment, whichever is earlier. Carrier does not warrant products not manufactured by Carrier Corporation, but it does pass on to Customer any transferrable manufacturer warranties for those products. Carrier warrants that all service provided by Carrier hereunder shall be performed in a workmanlike manner. In the event any such service is determined to be defective within ninety (90) days of completion of that service, Carrier shall at its option re-perform or issue a credit for such service. Carrier's obligation to repair or replace any defective equipment, parts or components during the warranty period shall be Customer's exclusive remedy. Carrier shall not be responsible for labor charges for removal or reinstallation of defective equipment, parts or components, for charges for transportation, handling and shipping or refrigerant loss, or for repairs or replacement of such equipment, parts or components, required as a consequence of faulty installation, misapplication, vandalism, abuse, exposure to chemicals, improper servicing, unauthorized alteration or improper operation by persons other than Carrier. **THIS WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

8. WORKING HOURS-All services performed under this Agreement, including but not limited to, major repairs, are to be provided during Carrier's normal working hours unless otherwise agreed.

9. CUSTOMER RESPONSIBILITIES (Service Contracts only) - Customer shall:

- Provide safe and reasonable equipment access and a safe work environment.
- Permit access to Customer's site, and use of building services including but not limited to: water, elevators, receiving dock facilities, electrical service and local telephone service.

- Keep areas adjacent to equipment free of extraneous material, move any stock, fixtures, walls or partitions that may be necessary to perform the specified service.
- Promptly notify Carrier of any unusual operating conditions.
- Upon agreement of a timely mutual schedule, allow Carrier to stop and start equipment necessary to perform service.
- Provide adequate water treatment.
- Provide the daily routine equipment operation (if not part of this Agreement) including availability of routine equipment log readings.
- Where Carrier's remote monitoring service is provided, provide and maintain a telephone line with long distance direct dial and answer capability.
- Operate the equipment properly and in accordance with instructions.
- Promptly address any issues that arise related to mold, fungi, mildew or bacteria.
- Identify and label any asbestos containing material that may be present. The customer will provide, in writing, prior to the start of a job, a signed statement regarding the absence or presence of asbestos for any job where the building or the equipment to be serviced is older than 1981. Should this document state that no asbestos is present, the customer will also provide in writing the method used to determine the absence of asbestos.

10. EXCLUSIONS-Carrier is not responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grillage, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. Carrier is not responsible for repairs, replacements, alterations, additions, adjustments, repairs by others, unscheduled calls or emergency calls, any of which may be necessitated by negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, damage due to freezing weather, chemical/electrochemical attack, corrosion, erosion, deterioration due to unusual wear and tear, any damage related to the presence of mold, fungi, mildew, or bacteria, damage caused by power reductions or failures or any other cause beyond Carrier's control. Carrier shall not be required to perform tests, install any items of equipment or make modifications that may be recommended or directed by insurance companies, government, state, municipal or other authority. However, in the event any such recommendations occur, Carrier, at its option, may submit a proposal for Customer's consideration in addition to this Agreement. Carrier shall not be required to repair or replace equipment that has not been properly maintained.

11. EQUIPMENT CONDITION & RECOMMENDED SERVICE (Service Contracts only) - Upon the initial scheduled operating and/or initial annual stop inspection, should Carrier determine the need for repairs or replacement, Carrier will provide Customer in writing an "equipment condition" report including recommendations for corrections and the price for repairs in addition to this Agreement. In the event Carrier recommends certain services (that are not included herein or upon initial inspection) and if Customer does not elect to have such services properly performed in a timely fashion, Carrier shall not be responsible for any equipment or control failures, operability or any long-term damage that may result. Carrier at its option will either continue to maintain equipment and/or controls to the best of its ability, without any responsibility, or remove such equipment from this Agreement, adjusting the price accordingly.

12. PROPRIETARY RIGHTS (Service Contracts only) - During the term of this Agreement and in combination with certain services, Carrier may elect to install, attach to Customer equipment, or provide portable devices (hardware and/or software) that shall remain the personal proprietary property of Carrier. No devices installed, attached to real property or portable device(s) shall become a fixture of the Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices that are used in connection with providing service on Customer equipment.

13. DATA RIGHTS (Service Contracts only) - Customer hereby grants and agrees to grant to Carrier a worldwide, non-exclusive, non-terminable, irrevocable, perpetual, paid-up royalty free license to any Source Data, with the right to sub-license to its affiliates and suppliers for (i) Carrier's performance of services pursuant to this Agreement,



Invoice: 90249847

royalty free license to any Source Data, with the right to sub-license to its affiliates and suppliers for (i) Carrier's performance of services pursuant to this Agreement, (ii) the improvement of Carrier services, and Carrier's Analytics Platform; (iii) improving product performance, operation, reliability, and maintainability; (iv) to create, compile, and/or use datasets and/or statistics for the purposes of benchmarking, development of best practices, product improvement; (v) the provision of services to third parties, (vi) research, statistical, and marketing purposes, and/or (vii) in support of Carrier agreements.

Source Data - shall mean data that is produced directly from a system, or device and received at a collection point or a central server (e.g. a Carrier database, data lake, or third party cloud service).

Analytics Platform - shall mean server algorithms or web interface systems used to (i) interpret, convert, manipulate, or calculate data, (ii) perform data processing, and/or (iii) the delivery of data to Carrier, affiliates or suppliers of Carrier, and/or Customer.

14. RETURN OF DATA (Service Contracts only) -Customer understands and acknowledges that the portable devices will collect Source Data that will be stored on and/or transmitted to Carrier's servers and to suppliers or affiliates that are contracted by Carrier and used to transmit, process, extract or store such Source Data for purposes of Carrier's performance of the service in accordance with this Agreement. "Once Stitch" data and information has been stored and/or transmitted to Carrier's servers, Customer agrees that such data and information shall become part of Carrier's database and therefore subject to the license terms under section 13.

15. DATA DELIVERY -During the term of the Agreement Customer shall (i) make reasonable efforts to ensure that the hardware remains powered on, (ii) avoid intentional action to impede, block or throttle collection and transmission of Source Data by Carrier, and (iii) avoid intentional action to disable, turn off, or remove the hardware without Carrier's express written consent, which consent shall not be unreasonably withheld.

16. REVERSE ENGINEERING -Customer shall not extract, decompile or reverse engineer any software included with, incorporated in, or otherwise associated with the hardware and shall not reverse engineer any reports or analytics provided to or received by Customer from Carrier.

17. WAIVER OF DAMAGES -Under no circumstances shall Carrier be liable for any incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, or economic damages based on strict liability or negligence.

18. LIMITATION OF LIABILITY -Carrier's maximum liability for any reason (except for personal injuries) arising from this Agreement shall not exceed the value of the payments received by Carrier under this Agreement.

19. CANCELLATION -Customer may cancel this Agreement only with Carrier's prior written consent, and upon payment of reasonable cancellation charges. Such charges shall take into account costs and expenses incurred, and purchases or contract commitments made by Carrier and all other losses due to the cancellation including a reasonable profit.

20. CUSTOMER TERMINATION FOR CARRIER NON-PERFORMANCE - Customer shall have the right to terminate this Agreement for Carrier's non-performance provided Carrier fails to cure such non-performance within thirty (30) days after having been given prior written notice of the non-performance. Upon early termination or expiration of this Agreement, Carrier shall have free access to enter Customer locations to disconnect and remove any Carrier personal proprietary property or devices as well as remove any and all Carrier-owned parts, tools and personal property. Additionally, Customer agrees to pay Carrier for all incurred but unamortized service costs performed by Carrier including overheads and a reasonable profit.

21. CARRIER TERMINATION -Carrier reserves the right to discontinue its service any time payments have not been made as agreed or if alterations, additions or repairs are made to equipment during the term of this Agreement by others without prior agreement between Customer and Carrier.

22. CLAIMS -Any lawsuits arising from the performance or nonperformance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose.

23. GOVERNMENT PROCUREMENTS -The components, equipment and services provided by Carrier are "commercial items" as defined in Section 2.101 of the Federal Acquisition Regulations ("FAR"), and the prices of such components, equipment and services are based on Carrier's commercial pricing policies and practices (which do not consider any special requirements of U.S. Government cost principles, FAR Part 31, or any similar procurement regulations). As such, Carrier will not agree to provide or certify cost or pricing data, nor will

Carrier agree to comply with the Cost Accounting Standards (CAS). In addition, no government procurement regulations, such as FARs or DFARS, shall apply to this Agreement except those regulations expressly accepted in writing by Carrier.

24. HAZARDOUS MATERIALS -Carrier is not responsible for the identification, detection, abatement, encapsulating or removal of asbestos, products or materials containing asbestos, similar hazardous substances, or mold, fungi, mildew, or bacteria. If Carrier encounters any asbestos or other hazardous material while performing this Agreement, Carrier may suspend its work and remove its employees from the project, until such material and any hazards associated with it are abated. The time for Carrier's performance shall be extended accordingly, and Carrier shall be compensated for the delay.

25. WASTE DISPOSAL -Customer is wholly responsible for the removal and proper disposal of waste oil, refrigerant and any other material generated during the term of this Agreement.

26. SUPERSEDEDURE, ASSIGNMENT and MODIFICATION -This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with Carrier's prior written consent. No modification to this Agreement shall be binding unless in writing and signed by both parties. Orders shall be binding upon Carrier when accepted in writing by an authorized representative of Carrier. **CARRIER'S ACCEPTANCE OF CUSTOMER'S ORDER IS CONDITIONED UPON CUSTOMER'S ACCEPTANCE OF THE TERMS AND CONDITIONS SET FORTH HEREIN (THIS "AGREEMENT") AND CUSTOMER'S AGREEMENT TO BE BOUND BY AND COMPLY WITH THIS AGREEMENT. THIS AGREEMENT AND ALL REFERENCED ATTACHMENTS CONSTITUTE THE ENTIRE AGREEMENT BETWEEN CARRIER AND CUSTOMER, AND NO AMENDMENT OR MODIFICATION SHALL BE BINDING ON CARRIER UNLESS SIGNED BY AN OFFICER OR AUTHORIZED EMPLOYEE OF CARRIER. THE FAILURE OF CARRIER TO OBJECT TO PROVISIONS CONTAINED IN ANY PURCHASE ORDER OR OTHER DOCUMENT OF CUSTOMER SHALL NOT BE CONSTRUED AS A WAIVER BY CARRIER OF THE TERMS IN THIS AGREEMENT OR AN ACCEPTANCE OF ANY OF CUSTOMER'S PROVISIONS. ANY CONFLICTING OR ADDITIONAL TERMS OR CONDITIONS SET FORTH BY CUSTOMER IN A PURCHASE ORDER OR OTHER DOCUMENT SHALL NOT BE BINDING UPON CARRIER, AND CARRIER HEREBY EXPRESSLY OBJECTS THERETO.**

27. CUSTOMER CONSENT -Customer consents and agrees that Carrier may, from time to time, publicize Carrier related projects with Customer, including the value of such projects, in all forms and media for advertising, trade, and any other lawful purposes.

28. FOR WORK BEING PERFORMED IN CALIFORNIA -Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

29. INTELLECTUAL PROPERTY - Notwithstanding anything to the contrary stated herein, Carrier retains ownership of its intellectual property and no license to Carrier's intellectual property is granted except as necessary for Customer to use any deliverables and/or services provided hereunder.

30. DATA PRIVACY - Each party will comply with applicable data privacy laws governing personal information collected and processed under this Agreement.

31. FACTORY ACCEPTANCE TESTS AND INSPECTIONS - The nature and extent of factory acceptance tests or factory inspections, including without limitation, the number and identity of participants, locations visited, and activities undertaken, shall be limited to activities directly related to the performance of this Agreement. The tests or inspections will be subject to mutual agreement of the parties, Carrier policy and internal pre-approval requirements, and strictly comply with Customer's policies as well as all applicable laws and regulations including, without limitation, all applicable laws and regulations prohibiting corruption.



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.8.

MEETING DATE: January 23, 2023

**SUBJECT: Purchase Requisition - Flow Monitoring at Pump Station # 1, CSL Services,
\$8,770.00 - UT**

Unfinished Business:

Public Hearing:

New Business:

First Reading:

Consent Agenda: X

Second Reading:

Prepared By: Allison Martin

Approved By: John Webb

Summary:

The purchase requisition to CSL, Services, Inc. in the amount of \$8,770.00, is for temporary flow monitoring at Pump Station #1. This will include installing 3 flow meters at the incoming lines into pump station #1 and record the flow and rainfall data for a 30 day period.

Recommendation:

Approve

Funding Source/GL Code:

GL Code No. 50-39-515-50389 Amount: \$8,770.00

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$8,770.00 to CSL Services, Inc.



Customized Solutions to your Flow Metering Needs

January 9, 2023

Mr. Collins Espy, P. E.
THE CASSADY COMPANY, INC.
4700 Highway 69 North
Northport, AL 35473

**RE: PROPOSAL FOR TEMPORARY FLOW STUDY
PUMP STATION NO. 1
NORTHPORT, ALABAMA**

Dear Collins,

Thank you for allowing us to present this proposal for another temporary flow study in Northport. We understand that you want us to install 3 flow meters at the locations we discussed on incoming lines to Pump Station No. 1, and to record flow and rainfall data for a 30 day period. The scope of work included in this project is described in more detail below.

SCOPE OF WORK:

CSL has performed well over 200 temporary flow studies since its inception in 1999 and is very familiar with each of the tasks we are proposing for this project. Those tasks include:

- Site Investigation – We have already inspected the proposed locations for the flow meters and the rain gauge.
- Flow Monitor Installation and Calibration – Install and calibrate 3 flow meters and 1 rain gauge.
- Maintenance and Data Collection – Provide any maintenance required to ensure that all equipment is operating properly for the 30-day data collection period. Collect and review data via remote telemetry on a regular basis.
- Flow Data Analysis and Report Preparation – All data collected during the study will be analyzed and the results will be presented in a final letter report. The deliverables included in the final report will include site report sheets with details about the locations and equipment installed, flow data presented in hourly hydrographs, and a table with the minimum, average and

Mr. Collins Espy, P. E.
January 9, 2023
Page Two

maximum flow rates recorded each day. Any significant observations we make either in the field or as we review the data will be presented in a narrative summary.

PROPOSED COST SCHEDULE:

The following table presents our costs for the tasks proposed.

Item	Description	Units	Unit Price	Item Total
1	Site Investigation	1	\$500.00	\$500.00
2	Flow Meter & Rain Gauge Installation and Calibration, each	3	\$900.00	\$2,700.00
3	Flow Meter Maintenance and Data Collection, per Meter-Day	90	\$53.00	\$4,770.00
4	Letter Report	1	\$800.00	\$800.00
			TOTAL	\$8,770.00

If you decide to proceed with this study, we can begin within 10 days of our receipt of an executed copy of this proposal or a written Notice to Proceed. Our Standard Terms and Conditions and an Execution Clause are included on the following pages. Please let me know if you have any questions or comments.

Best regards,

CSL SERVICES, INC.



William H. Dawson, P.E.
Vice President

CSL Services, Inc. (CSL)

Terms and Conditions for Temporary Flow Monitoring Services

CSL Scope of Services:

The Services To Be Performed by CSL Will Include the Following:

- Provide a 2-person field crew for all CSL field work
- Provide sewer flow monitoring equipment to measure sanitary flows
- Install and program flow monitoring equipment at client designated locations
- Collect flow data and manually confirm depth and velocity measurements of monitors at monitor equipment installation, and immediately prior to monitoring equipment removal
- Remove flow monitoring equipment at the end of the monitoring period
- Perform data processing and analysis
- Prepare a final letter report and deliver via email

Flow Monitoring Equipment:

The flow monitoring equipment provided by CSL shall be suitable for open channel sewer flow monitoring. CSL will use portable, battery-powered flow monitoring equipment at all flow monitor locations. Flow monitors will be programmed to record measured flow depth and velocity at no greater than 15-minute intervals.

CSL will use ISCO, American Sigma, ADS, FlowAV or equal, area-velocity flow monitoring equipment. These flow monitors pressure sensor technology for level measurement, and ultrasonic, continuous wave Doppler technology for velocity measurement.

Safety:

CSL has full responsibility for the safety of its employees and agents, including providing appropriate safety equipment for its field personnel.

CSL shall assign personnel to the project who are trained in flow monitoring, familiar with working in the field and are trained in safe traffic control and permit-required confined space access procedures. A 2-person field crew is nominally required for safe confined space access (manhole entry) per OSHA regulation. CSL shall be fully responsible for its own safety while on the job. CSL personnel shall comply with City, County, State and Federal OSHA requirements.

CSL will provide limited traffic control setup with cones and signs, as required. CSL assumes heavy traffic control, including all labor and equipment beyond cones and signs, will be provided by others, if required. Heavy traffic control would include, but not be limited to, traffic plan(s), flag person(s), arrow board(s), lighted sign board(s), etc.

Specific Exclusions:

CSL specifically excludes the following work tasks necessary to accomplish the base scope of work:

- Field locating potential monitoring locations
- Uncovering buried or paved over manholes
- Accessing manholes on private property
- Field visit(s) to the flow monitoring location(s) between scheduled visits
- Interim data submittals
- Moving flow monitors once installed
- Provision of more than a 2-person field crew
- Data loss due to events beyond CSL's control
- Heavy traffic control not provided by CSL

Deliverables:

CSL will email a final letter report to the CLIENT that is to include:

- Hydrograph(s) of depth, velocity, and flow using hourly averaging of 15-minute measurements
- Tabular output(s) of the flow using hourly averaging of 15-minute measurements, including daily minimum, average, and maximum flow rate
- Narrative summary of the flow recorded and any significant observations made during field work or data review

Responsibilities of the Client:

CSL is proposing to provide a turnkey service that will minimally impact the client's resources. Certain items, however, will be required in advance of CSL field activities to accomplish the basic Scope of Services. The items are:

- Provide engineering maps clearly identifying each of the flow monitoring locations
- Field confirm that manhole(s) are accessible, not buried, not paved over, not on private property, etc.
- Field confirm that monitoring locations do not have accumulated debris precluding flow monitoring equipment installation or causing flow disturbance.

Payment Terms:

CSL shall submit progress payment invoices in conjunction with the submittal of each 2 week report. Payment Terms are Net 30 days. 1.5 % per month interest shall be added to all payments in excess of 30 days.

Work Schedule:

CSL will coordinate the start of the monitoring period with the CLIENT after CSL receives a written notice to proceed.

Additional Work Items:

CSL shall not perform work outside of the scope of services listed in these terms and conditions for temporary flow monitoring services unless changed by written amendment by both CSL and the CLIENT.

INSURANCE:

CSL CURRENTLY CARRIES INSURANCE IN THE AMOUNTS SHOWN ON THE FOLLOWING CERTIFICATES:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. P.O. Box 649 Mount Vernon NY 10552		CONTACT NAME: Alice Lara PHONE (A/C, No, Ext): 860-418-5337 E-MAIL ADDRESS: alice_lara@ajg.com		
INSURED CSL SERVICES INC. 7905 Browning Road, Suite 316 Pennsauken NJ 08109		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Travelers Indemnity Co of America		25666
		INSURER B : Phoenix Insurance Company		25623
		INSURER C : Travelers Property Casualty Co of America		25674
		INSURER D : Charter Oak Fire Insurance Company		25615
		INSURER E :		
INSURER F :				

COVERAGES **CERTIFICATE NUMBER: 1148192937** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:		P-630-4S59965A-PHX-22	8/16/2022	8/16/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		BA-4S598013-22-43-G	8/16/2022	8/16/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		CUP-6S168205-22-43	8/16/2022	8/16/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A	N/A	UB6S165830	8/16/2022	8/16/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is an Additional Insured as respects General Liability, Auto Liability and Umbrella Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions. Waiver of Subrogation applies to certificate holder, as respects General Liability and Workers Compensation policies pursuant to and subject to the policy's terms, definitions, conditions and exclusions. General Liability and Auto Liability policies are primary and any other insurance shall be excess only, and not contributing. Umbrella coverage is follow form.

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. P.O. Box 649 Mount Vernon NY 10552		CONTACT NAME: PHONE (A/C, No, Ext): 914-696-3700 FAX (A/C, No): 914-696-1010 E-MAIL: ADDRESS:		
INSURED CSL Services Inc. 7905 Browning Road, Suite 316 Pennsauken NJ 08109 CSLSERV-01		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : AttPro RRG Reciprocal Risk Retention Group		13795
		INSURER B : Aspen American Insurance Company		43460
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER: 1455247251

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMPIOP AGG	\$
								\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						PER STATUTE ☐ OTH-ER ☐	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A B B	Cyber Liability EPL E&O - See Below			ATB-6652322-01 DSUMLP001477-21 ANE1576428.22	8/16/2022 8/16/2022 8/16/2022	8/16/2023 8/16/2023 8/16/2023	Limit Limit Limit	\$1M \$1M \$1M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability policy listed above is written on a claims made basis with a retroactive date of 7/16/2007.

Each Claim Limit: \$ 1,000,000
Defense of Licensing Proceedings: (Separate Limit) \$ 10,000
FHA/OSHA/ADA Regulatory Proceedings: (Separate Limit) \$ 25,000
Pre-Claim Assistance: (Separate Limit) \$ 50,000
Subpoena Assistance: (Separate Limit) \$ 10,000
Supplementary Payments: (Separate Limit) \$ 10,000
See Attached...

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXECUTION

Execution by a representative of THE CASSADY COMPANY, INC. will be authorization for CSL to proceed with the Services described herein.

The parties hereto have caused this Agreement to be executed this ____ day of _____ 20 ____.

For THE CASSADY COMPANY, INC.:

By: _____

Title: _____

Date: _____

ATTEST: _____

FOR CSL SERVICES, INC.:

By:  _____

Title: Vice President

Date: January 9, 2023



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.9.

MEETING DATE: January 23, 2023

SUBJECT: Purchase Requisition - Water Grade I & IV Certification Training, Water Girl Consulting, \$9,000.00 - UT

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Allison Martin

Approved By: John Webb

Summary:

The purchase requisition to Water Girl Consulting, in the amount of \$9000.00, is for Water Grade I and Grade IV Certification training for 4 employees. The training will take place at the Northport Water Treatment Plant and will occur once a week for 4 weeks.

Recommendation:

Approve

Funding Source/GL Code:

GL Code No. 50-39-510-50403 Amount: \$9,000.00

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$9000.00 to Water Girl Consulting.



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 9.c.10.

MEETING DATE: January 23, 2023

SUBJECT: Purchase Requisition - Paint for Fire Hydrants, The Paint Spot, \$7,285.30 - UT

Unfinished Business:

New Business:

Consent Agenda: X

Public Hearing:

First Reading:

Second Reading:

Prepared By: Allison Martin

Approved By: John Webb

Summary:

The purchase requisition to The Paint Spot, in the amount of \$7,285.30, is for the purchase of paint that is to be used by the Fire Department to paint the fire hydrants located throughout the city.

Recommendation:

Approve

Funding Source/GL Code:

GL Code No. 50-39-514-50388 Amount: \$7,285.30

Motion for Consideration:

Approval of the Consent Agenda will approve this expense in the amount of \$7,285.30 to The Paint Spot.



The Paint Spot #2
3900 Mcfarland Blvd
Northport AL 35476
Phone: (205) 339-2760 Fax: (205) 339-2736

Quotation

Number	Date	Page
N0290068	1/5/2023	1

S
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T
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3333026

City Of Northport
P.O. Box 569
Northport AL 35476

J
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B

Fire Hydrants (53)

Northport AL

Phone	Fax	Clerk	Terms	PO Number	Valid Until	Delivery
(205) 333-3026	(205) 333-3005	CK8	Net Due On 10th		2/4/2023	Pick Up

Item Number	Description	List	Discount	Quantity	U/M	Tax	Unit Price	Extension
AP11051	AP Red Spray	5.79		1,200.00	E	N	5.79	6,948.00
243546	7899 Spray Grip	6.99	28.61%	12.00	E	N	4.99	59.88
02980	HYDE 6 IN 1 HAMMER HEAD	10.99	27.30%	4.00	E	N	7.99	31.96
10482	Warner Soft Grip 14" Wire Brush	4.99	20.04%	4.00	E	N	3.99	15.96
101384	1" AP Blue Tape	4.59		50.00	E	N	4.59	229.50
	I'll be waiting for PO-Thanks							
Total Discount Savings \$40.00				SubTotal			\$7,285.30	
** Quotes are good for 7 days **				Sales Tax			\$0.00	
				Total			\$7,285.30	

Accepted By : _____

Print Name : _____



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 11.b.1.

MEETING DATE: January 23, 2023

SUBJECT: Resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located at 1419 6th Street - Parcel No. 63-31-05-15-3-009-001.000

Unfinished Business:

Public Hearing: X

New Business:

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Kim Braughton

Approved By: Ron Davis

Summary:

Please find attached a proposed resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located at 1419 6th Street. The nuisance was abated at the City's effort and expense, and the property owner has failed to reimburse the City after multiple notices of the nuisance and abatement.

Recommendation:

Approve the attached resolution.

Funding Source/GL Code:

GL Code No. N/A

Motion for Consideration:

I move to adopt the resolution fixing the cost of nuisance weed abatement and authorize filing a lien for property located at 1419 6th Street.

RESOLUTION NO. 23-

**RESOLUTION FIXING THE COST OF NUISANCE WEED ABATEMENT AND AUTHORIZING THE
FILING OF A LIEN FOR PROPERTY LOCATED AT 1419 6TH STREET**

WHEREAS, the person last assessed for the property taxes at property located at 1419 6th Street, Northport, Alabama, is Toure and Company, LLC as recorded in Deed Book 2020, Page 20431, more particularly described as:

A parcel of land lying the in the Northeast Quarter of the Southwest Quarter of Section 15, Township 21 South, Range 10 West, Tuscaloosa County, Alabama, and being more particularly described as follows:

Begin at the intersection of the West line of Lot No. 1 of the Willie Hyché property, as recorded in Plat Book 5, at Page 121 in the Office of Probate of Tuscaloosa County, Alabama with the North right of way margin of Rice Mine Road; thence run in a Northerly direction along the West line of Lot 1 for a distance of 149.76 feet to an old iron pin located on the South right of way margin of Old Rice Mine Road (Old 6th Street); thence, with an interior angle left of 95°44', run in an Easterly direction along said South right of way margin for a distance of 118.68 feet to a concrete monument located 32.008 meters left of Rice Mine Road Centerline Station 32+25 (Metric); thence, with an interior angle left of 123°51', run in a southeasterly direction for a distance of 35.41 feet to a concrete monument located 21.207 meters left of Rice Mine Road Centerline Station 32+25 (Metric); thence, with an interior angle left of 135°41'; run in a southerly direction for a distance of 22.39 feet to a concrete monument located on the North right of way margin of Rice Mine Road and being 16.324 meters left of Rice Mine Road Centerline Station 32+20.222 (Metric); thence with an interior angle left of 133°37', run in a Southwesterly direction along the North right of way margin of Rice Mine Road for a distance of 178.42 feet to the Point of Beginning, forming an interior closing angle of 51°07', all lying in the Northeast Quarter of the Southwest Quarter of Section 15, Township 21 South, Range 10 West, Tuscaloosa County, Alabama, and containing 0.32 acres, more or less.

Also known as Parcel ID No. 63-31-05-15-3-009-001.000

WHEREAS, nuisance weeds on the property have been abated by the effort and expense of the City of Northport pursuant to Chapter 42, Article VII. (Weed Control) of the Northport City Code of Ordinances and Section 11-67-80, Code of Alabama (1975), as amended; and,

WHEREAS, the cost of said abatement is \$222.98 and the cost of all legal advertising related thereto is \$19.37; and

WHEREAS, the cost of abatement and legal advertising shall, upon confirmation by the City Council, constitute a weed lien against the various parcels of land from which the nuisance was abated, pursuant to Section 11-67-66, Code of Alabama (1975), as amended.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Northport, Alabama as follows:

1. That the cost of the abatement of nuisance weeds and legal advertising for the property located at 1419 6th Street, Northport, Alabama, as recorded in Deed Book 2020, Page 20431, is hereby fixed at \$242.35.
2. That the amount shall hereinafter be referred to as a "weed lien," and shall be turned over to the county tax collector for collection.
3. That the Northport City Council will hold a public hearing on the 23rd day of January 2023 at 5:30 p.m. in the Council Chambers at the Northport City Hall for the property listed herein.
4. This resolution shall become effective immediately upon its passage or otherwise becoming law.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator

Reading: January 23, 2023
Motion By:
Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 11.b.2.

MEETING DATE: January 23, 2023

SUBJECT: Resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located on Applewood Drive - Parcel No. 63-20-09-32-3-005-001.006

Unfinished Business:

Public Hearing: X

New Business:

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Kim Braughton

Approved By: Ron Davis

Summary:

Please find attached a proposed resolution fixing the cost of nuisance weed abatement and authorizing the filing of a lien for property located on Applewood Drive. The nuisance was abated at the City's effort and expense, and the property owner has failed to reimburse the City after multiple notices of the nuisance and abatement.

Recommendation:

Approve the attached resolution.

Funding Source/GL Code:

GL Code No. N/A

Motion for Consideration:

I move to adopt the resolution fixing the cost of nuisance weed abatement and authorize the filing of a lien for property located on Applewood Drive.

RESOLUTION NO. 23-

**RESOLUTION FIXING THE COST OF NUISANCE WEED ABATEMENT AND AUTHORIZING THE
FILING OF A LIEN FOR PROPERTY LOCATED ON APPLEWOOD DRIVE**

WHEREAS, the person last assessed for the property taxes at property located at Applewood Drive, Northport, Alabama, is Morgantown Development Co., Inc. as recorded in Deed Book 2019, Page 16961, more particularly described as:

The point of beginning is the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section 32, Township 20 South, Range 10 West, in Tuscaloosa County, Alabama. From this point proceed East along the quarter line a distance of 408.4 feet to a point on the West right of way of Highway 43; thence turn a deflection angle to the left of 83 degrees 43 minutes to the long chord of a 7 degree 00 minutes curve to the right, the length of this long chord is 612.9 feet, the north end of the chord is a point in the center of the paved street just south of the old store building; then turn a deflection angle to the right of 09 degrees 22 minutes and proceed north along the west r.o.w. of old Moore's Bridge Road a distance of 109.4 feet to the northeast corner of this parcel, thence turn a deflection angle to the left of 96 degrees 54 minutes and proceed west a distance of 307.1 feet to a point on the east side of the ditch; then turn a deflection angle to the left of 105 degrees 23 minutes and proceed South along the east side of the ditch a distance of 153.5 feet to a point; then turn a deflection angle to the right of 16 degrees 15 minutes and proceed south a distance of 298.1 feet to a point; then turn a deflection angle to the right of 48 degrees 08 minutes and proceed a distance of 212.9 feet to the Northeast corner of Lot #1 of Block "E" of Pinedale Subdivision; then turn a deflection angle to the left of 60 degrees 30 minutes and proceed South along the east boundary of said Lot #1 a distance of 200 feet to the point of beginning.

This description is intended to describe that vacant parcel of land located on Applewood Drive, Northport, Alabama, that is designated in the records of the Tax Assessor for Tuscaloosa County, Alabama as Parcel# 63-20-09-32-3-005-001.006

LESS AND EXCEPT THE FOLLOWING:

Said parcel of land being situated in the Southeast Quarter of the Southwest Quarter of Section 32, Township 20 South, Range 10 West, containing 0.027 acres, more or less as described in that certain Warranty Deed in favor of the State of Alabama as recorded in Deed Book 2002 at Page 121296 in the Probate Office of Tuscaloosa County, Alabama.

LESS AND EXCEPT all lots, open spaces, and roads as set out in the Final Subdivision Plat Moore's Bridge Pointe Gardens in Plat Book 2006, Page 31 and the Final Subdivision Plat The Town Homes at Moore's Bridge Pointe in Plat Book 2007, Page 20 recorded in the Probate Office of Tuscaloosa County, Alabama.

Also known as Parcel ID No. 63-20-09-32-3-005-001.006

WHEREAS, nuisance weeds on the property have been abated by the effort and expense of the City of Northport pursuant to Chapter 42, Article VII. (Weed Control) of the Northport City Code of Ordinances and Section 11-67-80, Code of Alabama (1975), as amended; and,

WHEREAS, the cost of said abatement is \$296.47 and the cost of all legal advertising related thereto is \$19.37; and

WHEREAS, the cost of abatement and legal advertising shall, upon confirmation by the City Council, constitute a weed lien against the various parcels of land from which the nuisance was abated, pursuant to Section 11-67-66, Code of Alabama (1975), as amended.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Northport, Alabama as follows:

1. That the cost of the abatement of nuisance weeds and legal advertising for the property located on Applewood Drive, Northport, Alabama, as recorded in Deed Book 2019, Page 16961, is hereby fixed at \$315.84.
2. That the amount shall hereinafter be referred to as a "weed lien," and shall be turned over to the county tax collector for collection.
3. That the Northport City Council will hold a public hearing on the 23rd day of January 2023 at 5:30 p.m. in the Council Chambers at the Northport City Hall for the property listed herein.
4. This resolution shall become effective immediately upon its passage or otherwise becoming law.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator

Reading: January 23, 2023
Motion By:
Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 11.b.3.

MEETING DATE: January 23, 2023

SUBJECT: Resolution fixing the cost of nuisance debris abatement and authorizing the filing of a lien for property located at 2316 9th Street - Parcel No. 63-31-05-16-4-002-005.000

Unfinished Business:

Public Hearing: X

New Business:

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Kim Braughton

Approved By: Ron Davis

Summary:

Please find attached a proposed resolution fixing the cost of nuisance debris abatement and authorizing the filing of a lien for property located at 2316 9th Street. The nuisance was abated at the City's effort and expense, and the property owner has failed to reimburse the City after multiple notices of the nuisance and abatement.

Recommendation:

Approve the attached resolution.

Funding Source/GL Code:

GL Code No. N/A

Motion for Consideration:

I move to adopt the resolution fixing the cost of nuisance debris abatement and authorize the filing of a lien for property located at 2316 9th Street.

RESOLUTION NO. 23-

RESOLUTION FIXING THE COST OF NUISANCE DEBRIS ABATEMENT AND AUTHORIZING THE FILING OF A LIEN FOR PROPERTY LOCATED AT 2316 9th STREET

WHEREAS, the person last assessed for the property taxes at property located at 2316 9th Street, Northport, Alabama, is DUBSUP, LLC as recorded in Deed Book 2021, Page 00502, more particularly described as:

All that part of the South Half of Lot 16 of the Old Survey of the Town of Northport, which is more particular described as follows: Begin at a point on the North margin of McGee Street, which is the Southeast corner of property owned by J. Herbert Robertson and the Southwest corner of the lot hereby described, run thence in a northerly direction along the East boundary line of the said J. Herbert Robertson lot one-half the distance across said Lot No. 16 to the south boundary line of the property owned by W.W. White and L.A. White formerly, run thence in an easterly direction along the south boundary line of the said White property a distance of 98 feet to a point, run thence South and parallel with the east boundary of said J. Herbert Robertson lot to McGee Street and run West along the North margin of McGee Street a distance of 98 feet to the point of beginning, being a lot rectangular in shape fronting 98 feet on said McGee Street and extending half the distance across said Lot No. 16; all of said property lying and being in the City of Northport, Tuscaloosa County, Alabama and being the same property conveyed by deed of Sterling P. Crawford to P.H. Harris and recorded in Deed Book 179 at Page 106 in the Probate Office of Tuscaloosa County, Alabama.

Also known as Parcel ID No. 63-31-05-16-4-002-005.000

WHEREAS, nuisance debris on the property has been abated by the effort and expense of the City of Northport pursuant to Chapter 42, Article VII. (Weed Control) of the Northport City Code of Ordinances and Section 11-47-117, Code of Alabama (1975), as amended; and,

WHEREAS, the cost of said abatement is \$255.00 and the cost of all legal advertising related thereto is \$19.37; and

WHEREAS, the cost of abatement and legal advertising shall, upon confirmation by the City Council, constitute a debris lien against the various parcels of land from which the nuisance was abated, pursuant to Section 11-47-117, Code of Alabama (1975), as amended.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Northport, Alabama as follows:

1. That the cost of the abatement of nuisance debris and legal advertising for the property located at 2316 9th Street, Northport, Alabama, as recorded in Deed Book 2021, Page 00502, is hereby fixed at \$274.37.

2. That the amount shall hereinafter be referred to as a "debris lien," and shall be turned over to the county tax collector for collection.
3. That the Northport City Council will hold a public hearing on the 23rd day of January 2023 at 5:30 p.m. in the Council Chambers at the Northport City Hall for the property listed herein.
4. This resolution shall become effective immediately upon its passage or otherwise becoming law.

RESOLVED AND DONE THIS 23rd DAY OF JANUARY, 2023.

CITY COUNCIL OF THE CITY OF NORTHPORT

BY: _____
Jeff Hogg, Its President

ATTEST:

Glenda D. Webb
City Administrator

Reading: January 23, 2023
Motion By:
Second By:



**DEPARTMENTAL SUMMARY OF REQUESTED ACTION
THE NORTHPORT CITY COUNCIL AGENDA**

AGENDA ITEM NO. 11.d.1.

MEETING DATE: January 23, 2023

SUBJECT: Puff Stuff Outlet, LLC alcohol approval

Unfinished Business:

Public Hearing: X

New Business:

First Reading:

Consent Agenda:

Second Reading:

Prepared By: Ashton Lesley

Approved By: Gerald Burton

Summary:

Pursuant to the request of investigation on Ameer Mohamed Saedi (owner) of Northport, AL,
of: Puff Stuff
Outlet, LLC dba Puff Stuff

Location: 2900 Hunter Creek Rd. Northport, AL 35473

Mailing address: 2900 Hunter Creek Road Northport, AL 35473

A criminal history investigation was made by this department and no record of the individual was found.

Recommendation:

It is recommended that the council approve this application.

Funding Source/GL Code:

Motion for Consideration:

Council can approve or deny the alcohol application.