

The regular called Meeting of the Northport City Council convened at **5:30 p.m.** on **Monday, March 18, 2024** at Northport City Hall, located at 3500 McFarland Blvd, Northport, AL, 35476, in the Council Chambers. The invocation was offered by City Administrator Webb and President Bobo led the assembly in the Pledge of Allegiance. Upon roll call, the following were found to be present: Councilman Washington, and Councilman Wiggins, and Councilwoman Dykes. Mayor Hinton was absent.

PRESENTATIONS

Jay Stuck, Northport Redevelopment Authority, gave a presentation announcing the 2024 Facade Improvement Grant Program.

APPROVAL OF AGENDA

Motion by Councilman Wiggins, **Second** by Councilman Washington to **approve the agenda for the March 18, 2024, Council Agenda as printed.** Roll call was as follows: President Bobo, Yes; Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes. **Motion Carried Unanimously.**

VISITORS TO ADDRESS COUNCIL - No visitors to address council.

UNFINISHED BUSINESS

Motion by Councilwoman Dykes, Second by Councilman Washington to adopt Ordinance 2219 adopting three Water & Sewer projects. The project includes Highway 82 Pump Station, WWTP Outfall Enhancement to the Black Warrior, and Applewood Drive. Funding sources have been identified for each project. The finance committee approved these three projects on February 19, 2024. The first reading of the ordinance was at the March 4, 2024 council meeting.

NEW BUSINESS

Motion by Councilman Washington, **Second** by Councilwoman Dykes to adopt **Resolution 24-42 Authorizing Water Service Outside of City Limits for Property Located at 15095 Preacher Lee Road requested by Ryan Miller.** Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Councilman Washington to adopt **Resolution 24-43 accepting the 2023 audit report as completed by LeCroy Richardson.** LeCroy Richardson's, Courtney LeCroy, presented the audit details to Finance committee earlier the same day. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Washington, **Second** by Councilman Wiggins to adopt **Resolution 24-44 accepting balancing change order #1 for the Water Treatment Plant Filter & SCADA improvement projects,** which deducts \$4,392.00, and increases the completion time by 52 days, and authorize the City Administrator to execute the necessary documents to proceed with the project. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Councilman Washington to adopt **Resolution 24-45 authorizing the City Administrator to Execute Offer Letter for Utility Easements at Applewood Drive** and execute all documents and approve all expenditures required for the implementation of this resolution. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Washington, **Second** by Councilman Wiggins to adopt **Resolution 24-46 authorizing the City Administrator to enter into an agreement with ALDOT for the Maintenance of Public Right of Way with Reimbursement.** The agreement, prepared by the Alabama Department of Transportation (ALDOT), requires the City of Northport to maintain the right-of-way along AL-6 and AL-13 that run through the City Limits, including mowing and picking up litter, four times a year for which ALDOT will provide a payment of \$13,480.73 per service for a total of \$53,922.96. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilwoman Dykes, **Second** by Councilman Washington to adopt **Resolution 24-47 authorizing the City Administrator to execute Amendment No. 2 to the Master Services Agreement with TTL, Inc. for the sports and recreation complex at Northport Shore in the amount of \$815,000.** Amendment No. 2 will include design, bid, and construction services for all River Run Park packages, professional support services, and other tasks as directed by the City of Northport. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Councilman Washington to adopt **Resolution 24-48 authorizing the Engineering Department to apply for the Education Trust Grant through the Alabama Historical Commission for funding to paint the Northport Heritage Museum.** If awarded, this is a no match grant. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilwoman Dykes, **Second** by Councilman Washington to adopt **Resolution 24-49 to authorize the legal, recording and advertising fees for the vacation of right-of-way for parcels A, B & C of 29th Avenue.** The legal and recording fees are \$550.00 and the advertising fee is \$2,171.60. The total of all fees is \$2,721.60. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by President Bobo, **Second** by Councilman Wiggins to adopt **Resolution 24-50 appointing a Councilman Washington as City Council President Pro Tem.** This will fill the vacancy resulting from the automatic appointment of Christy Bobo to Council President due to the resignation of former Council President Jeff Hogg, District 5. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Washington, **Second** by Councilman Wiggins to adopt **Resolution 24-51 authorizing the City Administrator to execute a contract with Southeast Appraisal, Inc. for appraisal services for right-of-way needed as part of the Main Avenue Revitalization project.** The contract will be for a not-to-exceed amount of \$35,000. This is a MPO funded project with a 80/20 split. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Abstain. **Motion Carried.**

Motion by Councilwoman Dykes, **Second** by Councilman Wiggins to adopt **Resolution 24-52 authorizing the City Administrator to enter into a Master Service Agreement with SecurIT360 for computer and information technology security services.** Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

CONSENT AGENDA

Motion by Councilman Wiggins, **Second** by Councilman Washington to **approve the Consent Agenda as printed for the March 18, 2024, Council Meeting:**

1. Minutes, March 4, 2024, Regular Meeting Glenda Webb
2. Bill Listing Glenda Webb
3. Purchase Requisition, reimbursement for Todd Burroughs for \$144 for the cost of the National Registry test to get his AEMT license. This is covered by the FY 22 AFG Grant. Chief Bart Marshall
4. Purchase Requisition, Shi International Corp., for the renewal of licensing software for Azure and Office 365 for 265 users. The total price is \$89,225.50. Scott Murphy
5. Purchase Requisition, ATT Mobility (FirstNet) for the purchase of 11 iPads for the Fire Department. This is part of the 2024 Computer Replacement Project. Total cost \$13,474.89. Scott Murphy
6. Purchase Requisition, DSL Electric, Inc., in the amount of \$32,939.00, is for the purchase of an automatic transfer switch for the intake generator. The current transfer switch has reached its useful life and must be replaced to continue normal operations of the intake generator. The cost includes the transfer switch, as well as all equipment and labor. John Webb

7. Purchase Requisition, Carrier Commercial Service for the Police Department's HVAC system during the calendar year 2024 for \$6,327.00. The Service Agreement includes three Operating Inspections, one Annual Preventive Maintenance Service, and one Condenser Coil Cleaning and matches what has been done in the past. Brooke Starnes
Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

REPORTS OF SPECIAL COMMITTEES OF COUNCIL

PUBLIC HEARINGS

- A. There were **no** Public Hearing items on the agenda for the **Engineering Department**.
- B. There were **no** Public Hearing items on the agenda for the **Legal Department**.
- C. There were **no** Public Hearing items on the agenda for the **Planning & Inspection Department**.
- D. There was one Public Hearing item on the agenda for the **Police Department**.
 - a. An application was made to the City of Northport for an ABC Temporary Non-Profit **Special Event Retail License for the West Alabama Food and Wine Festival that will be held on April 21, 2024**. In the event of severe weather, the alternate date for the event will be April 28, 2024. This is a one-day event. Pursuant to the investigation of Deborah Metz of Northport, AL, of: West Alabama Food and Wine Festival 318 Main Avenue Northport, AL 35473 A criminal history investigation was made by this department and no record of the individual was found.
 - i. President Bobo Opened the Floor for item 11.d.1.
 - ii. There were no speakers for item 11.d.1.
 - iii. President Bobo Closed the Floor for item 11.d.1.

Motion by Councilwoman Dykes, **Second** by Councilman Wiggins to **approve the ABC License for West Alabama Food and Wine Festival**. Roll call was as follows: Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

CITY ADMINISTRATOR’S BUSINESS

No official business to discuss.

DEPARTMENTAL BUSINESS

No official business to discuss under Departmental Business.

MAYOR AND COUNCIL MEMBER’S BUSINESS

President Bobo, District 1 – No official business to discuss for District 1.

Councilman Washington, District 2 – No official business to discuss for District 2.

Councilman Wiggins, District 3 – Stated that Watermelon Road should pick up progress again soon.

Councilwoman Dykes, District 4 – Asked Ms. Webb to explain the process for selecting a replacement for District 5 Council Seat. Council has 60 days to fill the seat, if a decision is not reached, it will be sent to the Governor’s office. The Governor has 30 days to select a candidate. If Governor is unable, there would be an election.

Motion by Councilman Wiggins, **Second** by Councilman Washington to **adjourn the meeting**. Roll call was as follows: Pro Tem Bobo, Yes; Councilman Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; President Hogg, Yes. **Motion Carried Unanimously.**

There being no further business to come before the Council, the meeting was **adjourned at 6:07 p.m.**

ATTEST:

Christy Bobo, President

Glenda D. Webb, City Administrator