

The regular called Meeting of the Northport City Council convened at **5:30 p.m. on Monday, April 21, 2025** at Northport City Hall, located at 3500 McFarland Blvd, Northport, AL, 35476, in the Council Chambers. The invocation was offered by Mayor Hinton and President Bobo led the assembly in the Pledge of Allegiance. Upon roll call, the following were found to be present: Pro Tem Washington, Councilman Wiggins, Councilman Aiken, Councilwoman Dykes and President Bobo. Also present at tonight's meeting, Mayor Hinton and City Administrator Webb.

PRESENTATIONS

Mayor Hinton presented a proclamation recognizing Medical Laboratories.

APPROVAL OF AGENDA

Motion by Councilman Aiken, **Second** by Councilman Wiggins to approve the agenda for April 21, 2025, as **printed. Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

VISITORS TO ADDRESS COUNCIL

There was none.

UNFINISHED BUSINESS

Motion by President Bobo, **Second** by Councilman Wiggins to adopt **Resolution 25-67 Abandoning Drainage Easements within the West Central Alabama Sports Medicine Complex Subdivision.** The Engineering department received a request from DCH to abandon drainage easements and has determined that the easements no longer serve a public purpose. DCH - Health Care Authority, as the property owner, wishes to construct improvements over said easements. Tract 1 being 20' wide drainage easement, containing 0.16 acres and Tract 2 is a 15' wide drainage easement, containing 0.06 acres in its entirety, as platted within the West Central Alabama Sports Medicine Complex Subdivision and as recorded in Plat book 18, Page 234 in the Probate Office of Tuscaloosa County, Alabama. The Engineering Department request the City abandon the two portions of the drainage easement and for future maintenance to be handled by the property owner. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously**

NEW BUSINESS

First Reading, Offered by Pro Tem Washington, **Resolution consenting to the Vacation of a Public Street/Alley in the City of Northport - Old Union Chapel Road.** Northcreek Properties, LLC is the owner of property located on Old Union Chapel Road. The owner has filed with the City a Declaration of Vacation of Right-of-Way for Old Union Chapel Road.

First Reading, Offered by Councilman Dykes, **Establishing the Use of Electronic Vote Counting Devices.** The use of the DS200 ballot scanner/voting machine and the ExpressVote Voter Assist Terminal, a system which complies with Section 17-7-21 of the Code of Alabama and any regulations adopted pursuant thereto, is hereby authorized for the reporting, counting, and tabulating of any and all election results.

First Reading, Offered by Councilman Wiggins, **Ordinance declaring 2025 "Back-to-School" Sales Tax Holiday.** This ordinance would provide a "Back-to-School" Sales Tax Holiday beginning at 12:01 a.m. on Friday, July 18, 2025, and ending at twelve midnight on Sunday, July 20, 2025. The "Back-to-School" Sales Tax Holiday would exempt covered items from sales and use tax for these dates.

Motion by Councilwoman Dykes, **Second** by Councilman Aiken to adopt **Resolution 25-68 authorizing the City Administrator to execute Change Order No. 3 with CivilCON, LLC for River Run Park at Northport Shore - Site and Utility Package.** Change Order No. 3 requests a 75-day contract time extension due to weather conditions and needed coordination with other trade packages. There will be no fiscal impact on the City. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by President Bobo, **Second** by Councilman Aiken to adopt **Resolution 25-69 Authorizing an Application to the State of Alabama Law Enforcement Agency for the Fiscal Year 2025 Homeland Security Grant.** The Engineering department requested authorization to apply for two Fiscal Year 2025 Homeland Security Grants. The first application request funds for the purchase and installation of upgraded security measures at the City of Northport Wastewater Treatment Plant. The second application request the purchase of a rescue boat and related items for Northport Fire Rescue. If awarded, there is no required match. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by President Bobo, **Second** by Councilman Wiggins to adopt **Resolution 25-70 authorizing application to the Alabama Department of Transportation for FY2026 Transportation Alternatives Setaside Program Grant (TAP Grant) for the Downtown Sidewalks and Streetscape, Phase IV.** The match for the City will be \$200,000.00, which are budgeted for in FY25 Northport First. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by President Bobo, **Second** by Councilman Wiggins to adopt **Resolution 25-71 Authorizing the City Administrator to Execute Change Order No. 1 with WAR Construction, Inc. for River Run Park at Northport Shore - Vertical Package.** The Change Order No. 1 received from WAR Construction, Inc. reflects Food Service for Hoods, Bleacher Seats, Backstop Painting, Backstop & Lean Rail Padding in the amount of \$388,165.50. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Pro Tem Washington to adopt **Resolution 25-72 Authorizing the City Administrator to Tentatively Award Northport Shore Development Fiber and Wi-fi to Comcast Business Communications, LLC.** The City of Northport issued a request for proposals for fiber and wi-fi services at the Northport Shore Development. Three proposals were submitted and after review it has been determined that Comcast Business Communications, LLC presented the best and most cost-efficient solution for providing fiber and wi-fi services. It is anticipated that there will be some upfront capital costs for equipment, but then operational costs for monthly service. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Pro Tem Washington to adopt **Resolution 25-73 Authorizing the City Administrator to Execute Agreements for the River Run Park at Northport Shore Grand Opening.** The City of Northport has invested in the River Run Park at Northport Shore project to increase economic benefit and quality of life opportunities to the community. The grand opening of River Run Park at Northport Shore is scheduled for August 16–17, 2025 and agreements for services, equipment, and supplies are necessary for programming for the grand opening weekend and sponsorship are being garnered to help offset the costs. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Aiken, **Second** by Pro Tem Washington to adopt **Resolution 25-74 Establishing Compensation for Election Officials.** The State legislature has established August 26, 2025 as the date for the municipal elections and September 23, 2025 for subsequent runoff election if required. Section 11-46-27 of Code of Alabama, 1975, requires the City Council of the City of Northport to appoint individuals to serve as Election Officials and establish compensation for said Election Officials. In every city having more than 10,000 inhabitants, one inspector and at least three clerks shall be appointed to serve at each polling location (five). Compensation for Election Officials shall be provided as follows: Inspector - \$200.00 per day/Clerk - \$150.00 per day. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Pro Tem Washington to adopt **Resolution 25-75 Accepting Change Order #1 for Chestertown Trace Sewer Repair Project.** On January 21, 2025, the City Council passed Resolution 25-17, which formally awarded the bid for the Chestertown Trace Sewer Repair project to APEX Civil Construction, LLC., in the amount of \$77,300.26. Attached is Change Order #1, which decreases the amount of the contract by \$5,128.60, which brings the final contract to \$72,171.66. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by President Bobo, **Second** by Councilman Aiken to adopt **Resolution 25-76 Adopting the Municipal Water Pollution Prevention Annual Report.** Each year the Alabama Department of Environmental Management (ADEM) requires all municipalities with wastewater systems to complete a Municipal Water Pollution Prevention (MWPP) Annual report. This report sets forth actions and schedules necessary to maintain effluent requirements contained in the NPDES Permit and also helps to prevent the bypass and overflow of raw sewage within the collection system or treatment plant and

- Continue placement of wastewater infrastructure data on the City's Geographic Information

System (G.I.S.) • Continuing implementation of the City's Pump Station Replacement Plan. • Continue development of in-place rehab program guidelines for gravity lines and begin implementation. • Continue with scheduled completion of a mechanical sludge dewatering facility for the Wastewater Treatment Plant. • Continue with implementing outfall line relocation project. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

Motion by Councilman Wiggins, **Second** by Pro Tem Washington to adopt **Resolution 25-77 Authorizing the City Administrator to Accept a Proposal from Thompson Engineering, Inc. for 5th Street Bridge Barrier Rail Repair.** The barrier rail at the 5th Street Bridge located between U.S. 82 and Robert Cardinal Airport Road over KCS Railroad has sustained damage that requires repair. The Engineering department has solicited a proposal from Thompson Engineering, Inc. to provide engineering services for the barrier rail repair. Funds in the amount of \$12,250.00 are budgeted. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

CONSENT AGENDA

Motion by Councilman Wiggins, **Second** by Councilman Aiken to approve the Consent Agenda as printed for the April 21, 2025, Council Meeting:

1. Minutes, April 7, 2025, Regular Meeting - Glenda Webb
2. Bill Listing - Glenda Webb
3. Purchase Requisition, Online Solutions LLC (Citizenserve) Annual Billing, \$34,200.00. This is the annual billing for Citizenserve, our tax and permitting software. This is a budgeted expense. This software billing is for 19 users for multiple departments - Finance (4), Planning/Building Inspections (6), Engineering (3), Utilities (2), Admin (2), Fire (1), and Code Enforcement (1).
4. Purchase Requisition, Rick's Service Company, LLC., in the amount of \$6,380.00, is for the annual preventative maintenance for the generators and transfer switches at the Wastewater Treatment Plant.
5. Purchase Requisition, Per the approval and signing of Resolution No. 25-06, Video Industrial Services was awarded the bid to perform as-needed drainage pipe rehab work for the City of Northport. The Public Works Department is respectfully requesting your approval to pay Video Industrial Services when necessary and does not exceed an amount totaling \$250,000.00 through January 5, 2026, which is the amount designated for these types of projects in the FY2025 budget as approved. This kind of work is used for both preventive maintenance and unplanned events requiring urgent action. Prior approval to authorize work within this set price range allows us to respond to situations without delay when necessary.
6. Purchase Requisition, Engineers Professional Liability Insurance Renewal, USI, \$11,936.00. Annual renewal of additional liability insurance coverage for the City of Northport Engineers and Building Inspectors. Due to recent Alabama Supreme Court cases, there could be a \$100,000 limit on professional liability for certain City employees. This will provide extra coverage for the Engineers and Building Inspectors during these instances. Other municipalities provide similar coverage for their Engineers and Building Inspectors.
7. Purchase Requisition, Security Information and Event Management (SIEM) software renewal for 2025 in the amount of \$17,447.40.

REPORTS OF SPECIAL COMMITTEES OF COUNCIL

President Bobo, from the Administrative Committee, proposed that the council vote to permanently preserve several of the City's longstanding green spaces. She requests a plan to dedicate the Hasson Center, Northport Community Center, and Civitan Park as permanent parks. If the council votes to make these areas public parks, that decision cannot be changed without a vote from the citizens of Northport. She requests first reading of an ordinance May 5, 2025, with a council vote on June 2, 2025.

Councilman Wiggins discussed an item from the Planning and Zoning Commission. Council will be considering the rezoning of University Beach as a special district on May 19, 2025. At the previous planning and zoning commission meeting, there were five uses that were proposed to be removed from the plan and also recommended sidewalks be expended to six feet instead of four feet. Councilman Wiggins would like the council to discuss on May 19, 2025, limiting the number of multi family units to 275 which was the initial number presented in February 2024.

PUBLIC HEARINGS

- A. There were **no** Public Hearing items on the agenda for the **Engineering Department.**
- B. There were **no** Public Hearing items on the agenda for the **Legal Department.**

C. There were two Public Hearing items on the agenda for the **Planning & Inspection Department.**

1. **Second Reading, ordinance annexation of approximately 0.83 acres located at 10408 Carthage Road with zoning designation of RS-1 (Residential Single-Family)**

- i. President Bobo opened the floor for item 11.c.1.
- ii. There were no speakers.
- iii. President Bobo closed the floor for item 11.c.1.

Motion by President Bobo, **Second** by Councilman Wiggins to adopt **Ordinance 2263 annexation of approximately 0.83 acres located at 10408 Carthage Road with zoning designation of RS-1 (Residential Single-Family).** David Pollard requests annexation of approximately 0.83 acres located 10408 Carthage Road. The parcel will be zoned RS-1 (Residential Single-Family). The property does meet annexation requirements and is eligible for annexation into the city limits. The Northport Planning and Zoning Commission met in a regular meeting on March 11, 2025. The Commission made a favorable recommendation that the request for annexation be granted. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

2. **Second Reading, resolution fixing the cost of demolition and authorizing filing a lien for the parcel located at 1207 15th Court.**

- i. President Bobo opened the floor for item 11.c.2.
- ii. There were no speakers.
- iii. President Bobo closed the floor for item 11.c.2.

Motion by President Bobo, **Second** by Pro Tem Washington to adopt **Resolution 25-78 fixing the cost of demolition and authorizing filing a lien for the parcel located at 1207 15th Court.** The demolition was done at the City's efforts and expense in the amount of \$4,824.60. **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

D. There were **no** Public Hearing items on the agenda for the **Police Department.**

CITY ADMINISTRATOR'S BUSINESS

Touch-a-truck Saturday, April 26, 2025 from 10:00 – 1:00.

DEPARTMENTAL BUSINESS

There was none.

MAYOR AND COUNCIL MEMBER'S BUSINESS

Mayor Hinton – Proud for receiving the silver award for risk management that the city received. thanked staff and council members for their leadership.

President Bobo, District 1 – No official business to discuss for District 1.

Pro Tem Washington, District 2 – No official business to discuss for District 2.

Councilman Wiggins, District 3 – No official business to discuss for District 3.

Councilwoman Dykes, District 4 – No official business to discuss for District 4.

Councilman Aiken, District 5 – No official business to discuss for District 5.

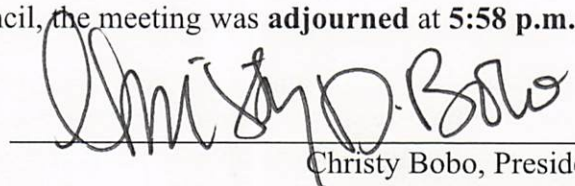
Motion by Councilman Wiggins, **Second** by Pro Tem Washington to **adjourn the meeting.** **Roll call was as follows:** Pro Tem Washington, Yes; Councilman Wiggins, Yes; Councilwoman Dykes, Yes; Councilman Aiken, Yes; President Bobo, Yes. **Motion Carried Unanimously.**

There being no further business to come before the Council, the meeting was **adjourned** at **5:58 p.m.**

ATTEST:



Glenda D. Webb, City Administrator


Christy Bobo, President