

AGENDA
Northport Planning and Zoning Commission
Tuesday, February 12, 2019
6:00p.m.

- I. CALL TO ORDER – Chairman**
- II. INVOCATION**
- III. ROLL CALL – Secretary**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES – January 8th, 2019**
- VI. VERIFICATION OF PROPER NOTIFICATION – Secretary**
- VII. VERIFICATION OF NO CONFLICT OF INTEREST – Commission Members**
- VIII. INFORMATION AT END OF AGENDA**
- IX. OLD BUSINESS**
- X. NEW BUSINESS**
 - a. **S-01-19PP-SFI Subdivision (Lake Sherwood Circle)** - Requests Preliminary Plat approval for 6.41 acres located on Lake Sherwood Circle. **Waivers:** right of way dedication, half street improvements, sidewalks and capped sewer
 - b. **A-01-19 Brilliant Coal Company LLC** – Requests annexation of 4518 5th Street
 - c. **S-02-19PP 1871, LLC Jones Property** - Requests Preliminary Plat approval for 8.0 acres located on the south side of McFarland Boulevard, east of L&L Marine and west of Captain D's **Waivers:** sidewalk (**APPLICATION WITHDRAWN**)
 - d. **S-03-19PP Adams Acres –** Requests Preliminary Plat approval for 3.3 acres located east of Highway 69N and north Lary Lake Road **Waivers:** capped sewer, sidewalks, half-street improvement
- XI. CITIZEN COMMUNICATIONS**
- XII. DISCUSSION**
- XIII. ADJOURNMENT**

Northport Planning and Zoning Commission Meeting Procedures

- Chairman will call meeting to order and proceed through all opening business (i.e. Roll Call through Verification of No Conflict of Interest)
- Chairman will proceed through each case as follows:
 - o Staff will provide an explanation of the case
 - o Applicant will be given an opportunity to address the commission
 - o Chairman will open public hearing (for those items requiring same)
 - o Members of the public wishing to speak will be allowed three (3) minutes each to address the commission.
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group in which case the Chair may grant them additional time to speak.
 - o Chairman will then close the public hearing and give the applicant and/or staff an opportunity to comment on issues brought out during public comment.
 - o Chairman will then ask for comments or questions from the members of the Commission.
 - o The Commission members may make comments or ask questions of anyone present to clarify issues or provide additional information.
 - o Chairman will then call for a motion, and a second on the motion.
 - A motion and second by any member is only a procedure used to bring the matter up for discussion and vote. A member making the motion or second may vote either for or against the matter
 - o A roll call vote will be taken and the result of said vote will be announced.
 - Recommendations to the City Council, such as rezonings or annexations, may be approved by a majority of the members present and voting.
 - By Alabama Law, a subdivision matter must receive six (6) affirmative votes
- The above procedure will be followed for each case requiring a public hearing. Items not requiring a public hearing will be discussed amongst the Commission and action taken as is appropriate. (This includes “Other Business”, “Citizens Communication”, etc.)
- Upon completion of all business items the Chairman will call for a motion to adjourn, and conclude the meeting.