

AGENDA
Northport Planning and Zoning Commission
Tuesday, December 10, 2019
6:00p.m.

- I. CALL TO ORDER – Chairman**
- II. INVOCATION**
- III. ROLL CALL – Secretary**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES – November 12, 2019**
- VI. VERIFICATION OF PROPER NOTIFICATION – Secretary**
- VII. VERIFICATION OF NO CONFLICT OF INTEREST – Commission Members**
- VIII. INFORMATION AT END OF AGENDA**
- IX. OLD BUSINESS**
- X. NEW BUSINESS**
 - a. S-23-19 Holman Lumber** – IMS Developments request Preliminary Plat approval for the Resurvey of Lots 6 & 7 EM Brown Subdivision approximately 13.7 acres located at the corner of 30th Avenue and 17th Street. **Waivers:** Sidewalks along 30th Avenue and 17th Street and Half Street Improvements along 30th Avenue and 17th Street.
 - b. SP-07-19 Overflow Express Wash**– Request Development Plan Approval on approximately 3.7 acres located 3205 Hunter Creek Road (NE Corner of McFarland Blvd/Hunter Creek Road Intersection).
 - c. A-13-19 Union Chapel Road East/Martin Road East/Watermelon Road** – City of Northport requests annexation of ROW along Union Chapel Road East, Martin Road East, and Watermelon Road.
 - d. AMD-01-19 Planning Director** – Requests an amendment to the Zoning Ordinance Section 610 pertaining to Off-street Parking Requirements.
- XI. CITIZEN COMMUNICATIONS**
- XII. DISCUSSION – Election of Officers**
- XIII. ADJOURNMENT**

Northport Planning and Zoning Commission Meeting Procedures

- Chairman will call meeting to order and proceed through all opening business (i.e. Roll Call through Verification of No Conflict of Interest)
- Chairman will proceed through each case as follows:
 - Staff will provide an explanation of the case
 - Applicant will be given an opportunity to address the commission
 - Chairman will open public hearing (for those items requiring same)
 - Members of the public wishing to speak will be allowed three (3) minutes each to address the commission.
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group in which case the Chair may grant them additional time to speak.
 - Chairman will then close the public hearing and give the applicant and/or staff an opportunity to comment on issues brought out during public comment.
 - Chairman will then ask for comments or questions from the members of the Commission.
 - The Commission members may make comments or ask questions of anyone present to clarify issues or provide additional information.
 - Chairman will then call for a motion, and a second on the motion.
 - A motion and second by any member is only a procedure used to bring the matter up for discussion and vote. A member making the motion or second may vote either for or against the matter
 - A roll call vote will be taken and the result of said vote will be announced.
 - Recommendations to the City Council, such as rezonings or annexations, may be approved by a majority of the members present and voting.
 - By Alabama Law, a subdivision matter must receive six (6) affirmative votes
- The above procedure will be followed for each case requiring a public hearing. Items not requiring a public hearing will be discussed amongst the Commission and action taken as is appropriate. (This includes “Other Business”, “Citizens Communication”, etc.)
- Upon completion of all business items the Chairman will call for a motion to adjourn, and conclude the meeting.