

**OFFICIAL MINUTES
NORTHPORT PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, April 12, 2022**

The Planning and Zoning Commission met in a regular session at 6:00 p.m. on Tuesday, April 12, 2022, in the Council Chambers at Northport City Hall.

The meeting was called to order by Chairman James McKinney. Upon roll call the following members were found to be present: Ms. Jamie Dykes, Mr. James McKinney, Mr. David Kemp, Mr. Scott Roland, Mr. Roland Lewis, and Mr. Jason Ward. Absent and failing to vote were Mr. Ernest O'Rourke, Mr. Clay Randolph and Mr. Dale Phillips. Staff present were Julie Ramm, Planning Director, Shaun Patten, Zoning Administrator, Brad Matthews, Senior Engineer, Ron Davis, City Attorney, and Chris Cunningham, Assistant City Attorney.

Approval of Agenda – Motion by Mr. Lewis to approve the agenda. **Second by Mr. Kemp.** Roll call vote was as follows: Ms. Dykes-Yes; Mr. Kemp-Yes; Mr. Lewis-Yes, McKinney-Yes; Mr. Roland-Yes; and Mr. Ward-Yes; **Motion Carried.**

Approval of the Minutes – Motion by Ms. Dykes to approve the March 8, 2022, minutes. **Second by Mr. Kemp** Roll call vote was as follows: Ms. Dykes-Yes; Mr. Kemp-Yes; Mr. Lewis-Yes, McKinney-Yes; Mr. Randolph-Yes; Mr. Roland-Yes; and Mr. Ward-Yes; **Motion Carried.**

Verification of Proper Notification - Mrs. Ramm confirmed proper notification was given.

Verification of No Conflict of Interest – None

Information on Back of Agenda – Chairman McKinney explained the meeting procedures on the back of the agenda.

OLD BUSINESS

NEW BUSINESS

S-04-22 Sparks Property Subdivision

Mrs. Ramm stated Mr. Logan Sparks requests preliminary plat approval of approximately 27.9 acres located at 6112 Charlie Shirley Road. This property has road frontage on US Hwy 69 N and Charlie Shirley Road. The applicant is requesting a waiver from the sidewalk requirement along Charlie Shirley Road.

Chairman McKinney opened the public hearing. There was no public to speak on this item.

Mr. Jimmy Duncan with Duncan and Coker Associates spoke on the behalf of the applicant requesting the waiver of the sidewalks for this petition. He requested to have the sidewalk request voted on separately to avoid having the preliminary plat denied upon the decision on sidewalks.

Brad Matthews stated that Charlie Shirley Road is maintain by the City, but the shoulder conditions are not adequate for sidewalks and the pedestrian traffic is minimal.

With no one else appearing to speak on this matter, Chairman McKinney closed the public hearing.

Chairman McKinney requested the sidewalk waiver be voted on separately from the plat.

Motion by Mr. Lewis to approve the sidewalk waiver for case S-04-22 Sparks Property Subdivision. **Second by Ms. Dykes.** Roll call vote was as follows: Ms. Dykes-Yes; Mr. Kemp-Yes; Mr. Lewis-Yes, McKinney-Yes; Mr. Roland-Yes; and Mr. Ward-Yes. **Motion Carried.**

Motion by Ms. Dykes to approve the preliminary plat approval for case S-04-22 Sparks Property. **Second by Mr. Lewis.** Roll call vote was as follows: Ms. Dykes-Yes; Mr. Kemp-Yes; Mr. Lewis-Yes, McKinney-Yes; Mr. Roland-Yes; and Mr. Ward-Yes **Motion Carried.**

XI. CITIZEN COMMUNICATION - None

XII. DISCUSSION – None

**XII. ADJOURNMENT – Motion by Mr. Kemp with a second by Ms. Dykes to adjourn the meeting.
By voice vote the meeting was adjourned.**


James McKinney, Chairman

ATTEST:


Julie Ramm, Secretary